



# MINUTES

2:00 p.m., Wednesday, April 17, 2024

1. Introductions
2. DCSM Updates
  - a. DCSM [Section 600 Transportation Systems](#) Improvements Update (Belita)
    - i. See presentation
    - ii. Transportation sent out a draft to CDC, DORAC and industry about a month ago for comments. The intent is to come back to CDC and DORAC with comments in late spring and to bring this to the Planning Commission and the Board this summer.
    - iii. PWDOT is working to align their standards with VDOT
    - iv. The consultant is working to wrap up the draft in the next month and will work to provide a redline version of the draft to CDC members after changes are made.
  - b. DCSM Waiver Policy Update (Canizales/Belita)
    - i. This has been an ongoing discussion and staff met with CDC members during a subcommittee meeting.
    - ii. Working to finalize the language for this policy
  - c. DCSM [Section 300, Fire Safety Systems](#) Update (Chief Smolsky)
    - i. This is on the agenda for next week's (4/24/2024) Planning Commission Meeting and will then go to the Board shortly after
  - d. DCSM Section 700 Updates – Consolidated E&S and SWM Regulations (Shammout)
    - i. Initiated to the BOCS 3/19/2024
    - ii. Only one change is being made to bring more clarity to the document.
    - iii. Hoping to have this go into effect by July 1
    - iv. Group discussion related to July 1<sup>st</sup> regulations and their effect on existing ponds. Mike Garcia and Barry Braden will follow-up with the group after they speak with DEQ.
    - v. The County is trying to determine how to handle land disturbance permits after July 1.
3. Zoning Ordinance Text Amendments Update (Washington/McGettigan)
  - a. Commercial Signs
    - i. This is going before the Planning Commission on April 24, and tentatively going to the Board on July 2.
  - b. Drive-Thru
    - i. This is on the same track as Commercial Signs (Planning Commission on April 24, going to the Board on July 2)
    - ii. The focus is on Phase 1, and they plan to ask the board to initiate Phase 2 on July 2
  - c. Industrial Parking
    - i. Putting some final touches on the ZTA. Hoping to get this to the Planning Commission on May 8 and to the Board on July 2.
    - ii. Planning will send out a date for final comments/feedback.

4. CDC 2024 Goals Update (Garcia/Gardner)
  - a. Owner Notification on Permit Applications
    - i. This will be on the May subcommittee meeting agenda.
  - b. Policies & Procedures carryover – handled by subcommittees
    - i. There are ongoing conversations with Public Works and the CDC regarding CCTV/Stockpile
    - ii. We will add CCTV and stockpile to the May subcommittee meeting agenda.
  - c. Changes to the Meeting Schedule – *completed with addition of monthly sub-committee meetings*
    - i. Subcommittee meetings are currently scheduled through June.
    - ii. CDC members agreed to continue subcommittee meetings. We will skip the month of August and restart subcommittee meetings in September.
  - d. Participate in the comprehensive updates to the Zoning Ordinance
    - i. The timeline is TBD based on FY25 Budget approval.
  - e. Address tipping fees at the landfill
    - i. This will be handled by the Acting Director of Public Works, as it is a budget process.
5. Data Center Impact/Noise Working Group Update (Spina)
  - a. We have hired a consultant to look at the Noise Ordinance in relation to data center impacts
  - b. As part of the FY2025 budget, we will be hiring a consultant to look at the DCSM/Zoning ordinance.
6. DCSM/ZTA Tracker
  - a. Working with DDS IT to develop a tracker so we have a document to reference through the process. We are hoping to have this go live in the next month.
7. Development Services Performance Measures Update (Spina)
  - a. See presentation and additional PowerPoint slides for details.
  - b. The workload is staying steady. Seeing a significant spike in TLO plans
  - c. Launched 2 solar initiatives this year, County Typical and Solar App+. Both have affected our plan submission numbers in comparison to prior years.
  - d. Mike requested a pie chart to compare the different types of plans. Eric and Mandi will work on creating this.
  - e. 95 small businesses opened in Prince William County from January – March 2024
    - i. Working on doing more education and outreach to small businesses
8. Any Other Business
  - a. Mike Garcia will be reaching out to the CDC members to schedule a special meeting to discuss the CDC bylaws.
  - b. Jeremy Karls asked the Inspections Team – Now that we have digital approvals, is a hard copy of the plans with the red stamp on every sheet required for the inspection?
    - i. Inspectors would like to have one hard copy on site when doing the inspection. The stamp does not have to be red, but the pages do have to show approval.
  - c. Gary Gardner received confirmation from the County Attorney about deeds and plats. They are now accepting electronic unsigned deeds and plats up until approval. Mandi will get formal guidance on this.
  - d. Planning Office update
    - i. David McGettigan has been promoted to Deputy Planning Director, effective April 29. Justin Patton will be stepping in as Assistant Planning Director.
9. Next Meeting – 2:00 p.m. – 4:00 p.m., Wednesday, July 17, 2024
10. Meeting Adjourned