

August 9, 2018, CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care



LoToya Bass
Brandi Day
Elijah Johnson, Chair
Lula Kelly
Ronald King
Debra Rapone

Prince William Area Continuum of Care (CoC)

Date: August 9, 2018

Time: 1:30 p.m.

Location: McCoart Government Complex, Powell's Creek A/B

Facilitator: Elijah Johnson, PWC Deputy County Executive

AGENDA

- Registration of Attendance
- Welcome and Introductions
- Approve July 12, 2018, CoC Meeting Minutes
- Old Business
- New Business
 - *Committee Reports:*
 - Community Outreach and Relationship Engagement (CORE)
 - Data and Needs Analysis (DANA)
 - Program Analysis and Ranking (PAR)
 - Service Continuum
 - Governance
 - Data and Needs Analysis (DANA)
 - CoC Report Card
 - Program Analysis and Ranking (PAR)
 - HUD CoC Grant Funding Announcement
 - *DSS Lead Agency Update*
- Adjourn
- Announcements

ACTION ITEM

ACTION ITEM

**Next Meeting: September 13, 2018, 1:30 p.m.
McCoart Government Complex, Powell's Creek A/B**

Meeting Minutes

Prince William Area Continuum of Care



Governance Committee

LoToya Bass
Brandi Day
Elijah Johnson, Chair
Lula Kelly
Ronald King
Debra Rapone

Prince William Area Continuum of Care (CoC)

Date: July 12, 2018
Time: 1:30 p.m.
Location: McCoart Government Complex, Powell's Creek A/B
Facilitator: Elijah Johnson

Meeting Minutes

Voting Member Attendees

1. Action in Community Through Services (ACTS) – Lula Kelly
2. BARN Community Housing – Mary Finnigan
3. Catholics for Housing, Inc. – John Kuru
4. City of Manassas Department of Social Services - Ronald King
5. Cooperative Council of Ministries – Becki O'Loughlin
6. Good Shepherd Housing Foundation – Patricia Johanson
7. Helping Neighbors in Need Outreach Center – Gala Crum
8. Independence Empowerment Center, Inc. – Roberta McEachern
9. Manassas Park Department of Social Services – Kofi Djanphie
10. Mulligan Services, Inc. – Allan C. Jones
11. Neighbor's Keeper – Richard Nagel
12. Northern Virginia Family Service – Kathy Bridgeman
13. Occoquan Magisterial District – Jacob Mosser
14. Pathway Homes, Inc. – Sherry Meyers
15. People Incorporated of Virginia – Brandi Day
16. Prince William County Community Services Board – Lynn Fritts
17. Prince William County Department of Social Services – Tony Turnage
18. Saved Hands, Inc. – Pamela Wright
19. Skill Source Group – Rebecca Bennett
20. St. Margaret of Cortona Transitional Housing – Veronica Roth
21. Streetlight Community Outreach Ministries – Rose Powers
22. Virginia Cooperative Extension – Joanne Bilotta
23. Virginia Employment Commission – Serena Bermudez

Organizations with Voting Members not present

1. Coalition for Human Services
2. Elect Ladies Transitional Home
3. Operation Renewed Hope Foundation
4. Prince William Office of Housing and Community Development
5. Serving Together
6. Unsheltered Homeless Coalition
7. Youth for Tomorrow

Other Attendees

1. Cooperative Council of Ministries – Jimmy Rogers
2. Elnora Foundation – Gayan Troussard
3. Elnora Foundation – Jennifer Goldman
4. Fertile Ground Homes Inc. – Tami Franklin
5. Homeless Management Information System Administrator – Teresa Giesting
6. Northern Virginia Family Service – Debra Rapone
7. Prince William County Department of Social Services – Courtney Tierney
8. Prince William County Department of Social Services – Jennifer Jablonski
9. Prince William County Department of Social Services – LoToya Bass
10. Prince William County Department of Social Services – Melonie Barrow
11. Prince William County Libraries – Tracy McPeck
12. Streetlight Community Outreach Ministries – Gabriele Tibbs
13. Virginia Employment Commission – Maria Wells

Meeting called to order at 1:30 p.m.

- *Meeting called to order by Elijah Johnson*
- *Introduction of meeting attendees*

Minutes Approval

Minutes were approved for June 14, 2018: 1) Brandi Day, 2) Allan C. Jones, none opposed, Elijah Johnson Abstained.

Old Business

- *No Old Business was discussed.*

New Business

- *Committee Reports were approved – 1) Allan C. Jones, 2) Roberta McEarchern*
 - Community Outreach and Relationship Engagement (CORE)
 - Data and Needs Analysis (DANA)
 - Program Analysis and Ranking (PAR)
 - Service Continuum
 - Governance

- *Program Analysis and Ranking (PAR)*
 - HUD Process/Timeline
Tony Turnage presented on the 2018 NOFA and Application Submission Schedule.
 - Community Application Update
Tony Turnage presented Bonus funding new for this grant cycle which will be posted out to the community for competition. Total estimated funds available are \$173,640 for Domestic Violence RRH programs and \$104,184 for Permanent Supportive Housing RRH & PSH programs.
 - Change in Renewal Application Process
 - ✓ Tony Turnage presented on the change to the renewal process using the 2018 Project Evaluation Standards populated using data from between the dates 7/1/2017 - 6/30/2018.
 - ✓ Open discussion was held regarding the tool being put forward for adoption.
 - ✓ The title of the tool will be changed to reflect impact only on 2018 HUD Renewal projects.
 - ✓ Motion to accept the tool for the renewal process for HUD application as it appears. 1) Richard Nagel, 2) Ronald King. People, Inc. and Northern Virginia Family Service opposed, CCoM and St. Margaret of Cortona Transitional Housing abstained. Motion carries.
 - ✓ Motion to change the process from open competitive for all funding to now only be open competitive for bonus funding. Renewal projects would need to meet standards to continue to receive funding. 1) Ronald King, 2) Richard Nagel. People, Inc., NVFS, and CCoM opposed. St. Margaret of Cortona Transitional Housing abstained. Motion carries.
- *DSS Lead Agency Update*
 - A no trespass was posted for a property in Manassas (Lomond Drive) with August 14th as the final date for anyone to be off the property.
 - A Request for Proposal for the Hilda Barg Shelter contract will be released in the next month.
 - A sincere thanks to Teresa Giesting, PWA HMIS administrator for 8 years of service in partnership with the PWA CoC. PWC DSS is in the final stages of bringing in a new HMIS Administrator.
 - Jennifer Jablonski presented the updated member registration form for FY19. All organizations were requested to fill out a form and return it to PWC DSS within two weeks. Email reminders will be sent with an electronic copy of the form.
- *Agency Spotlight – Elnora Foundation*
Gayan Troussard and Jennifer Goldman presented on the Elnora Foundation and their work aiding survivors of sex trafficking. They are located in Manassas and will be opening a shelter in the Woodbridge area focused on exclusively serving sex trafficking victims while being equipped to assist domestic violence clients if needed.

Committee Summaries

Prince William Area Continuum of Care



CORE Committee

Jeffrey Foy
Allan C. Jones
Roberta McEachern
Jacob Mosser
Victoria Neeley
Debra Rapone
Jimmy Rogers
Ferrina Starks
Courtney Tierney
Pamela Wright

Community Outreach and Relationship Engagement Committee

Date: July 12, 2018
Time: After CoC meeting
Location: McCoart Government Complex, Powell's Creek A/B
Facilitator: Debra Rapone
Governance Representative: Debra Rapone

Meeting Summary

Voting Member Attendees:

1. Action in Community Through Service – Jeffrey Foy
2. Cooperative Council of Ministries – Jimmy Rogers
3. Independence Empowerment Center – Roberta McEachern
4. Manassas Park Department of Social Services – Kofi Djanphie
5. Mulligan Services, Inc. – Allan C. Jones
6. Northern Virginia Family Service – Debra Rapone
7. Occoquan District – Jacob Mosser
8. Saved Hands Foundation – Pamela Wright

Other Attendees:

1. Action in Community Through Service – Lula Kelly
2. People Inc. – Brandi Day
3. Prince William County Department of Social Services – Jennifer Jablonski
4. Prince William County Department of Social Services – Tony Turnage
5. Virginia Cooperative Extension – Joanne Bilotta

**The agenda was amended to include "Discuss some points in NOFA of interest to CORE"*

Old Business

- *Room Raiser*

There were no updates, the topic was then opened for discussion under the Non-HMIS Homeless Service Providers Collaboration Event agenda item.

- *Outreach to Non-HMIS Using Homeless Service Providers Event – CCoM July 14th*

This event will be used to thank providers for all their efforts and press the importance for the community as a whole to share information and statistics openly. Jeffrey Foy asked about bringing the Room Raiser topic to the CCoM Event. After discussion it was decided that the existing flyer for the Room Raiser would be modified and added to the end of the CCoM presentation. – 1) Jimmy Rogers, 2) Jacob Mosser

New Business

- *Vote for FY19 Governance committee representative*
The vote was brought forward by Allan Jones. Debra Rapone to continue in the position as Governance Representative for the CORE Committee – 1) Jacob Mosser, 2) Roberta McEarchern. Debra Rapone accepted the nomination, approved by acclamation.
- *Discuss some points in NOFA of interest to CORE*
Item was struck from the agenda as members decided to adjourn the meeting.

Adjourn

Meeting adjourned at 3:49 p.m.

**Next Meeting: August 9, 2018, after CoC Meeting
McCoart Government Complex, Powell's Creek A/B Room**



DANA Committee

LoToya Bass
Andrew Beverage
Brandi Day
Mary Finnigan
Lynn Fritts
Teresa Geisting
Allan Jones
Lula Kelly
Jimmy Rogers

Data and Needs Analysis Committee

Date: July 17, 2018
Time: 11:00 a.m.
Location: McCoart Government Complex, Occoquan
Facilitator: LoToya Bass
Governance Representative: Brandi Day

Meeting Summary

Voting Member Attendees:

1. BARN Community Living – Fadumo Ahmed
2. Cooperative Council of Ministries – Jimmy Rogers
3. Mulligan Services – Allan C. Jones
4. Northern Virginia Family Service – Andrew Beverage
5. People, Inc. – Brandi Day
6. Prince William County Community Services – Lynn Fritts
7. Prince William County Department of Social Services – LoToya Bass

Other Attendees:

1. BARN Community Living – Ashley Speaks
2. HMIS Administrator – Teresa Giesting
3. Good Shepherd Housing Foundation – Elizabeth Funes
4. Good Shepherd Housing Foundation – Pat Johanson
5. Northern Virginia Family Service – Kathy Bridgeman
6. Prince William County Department of Social Services – Jennifer Jablonski
7. Prince William County Department of Social Services – Tony Turnage

Old Business

- *CCoM July 14th Presentation*
Brandi Day presented a summary the July 14th CCoM presentation for the non-HMIS using Providers data collection. The presentation went well and Brandi will sending the reporting tool to the CCoM representation for review. The hope is to have data reporting being within several months.

- *CoC Report Card*

The committee reviewed the CoC Report Card Standards. Open floor discussion took place and standards were reviewed and revised as necessary. A motion was made to accept the Report card and Standards as amended in the meeting to go before Governance for review and approval. 1) Lynn Fritts, 2) Allan C. Jones, CCoM opposed, none abstained.

A request was made to note that the shelter providers ACTS and Streetlight were not in attendance at the meeting. Note, the Overnight shelter is not currently included in the report card, the DANA Committee along with Streetlight will work on developing goals/measures that will appropriately address unique structure of the program in the coming months.

New Business

- *Data Completeness and 0640 HUD Quality Framework Report*

The 0640 report was put forward for approval by the committee. – 1) Allan C. Jones, 2) Brandi Day, CCoM abstained.

- *HMIS 0216 Report*

LoToya Bass presented the need for the DANA Committee to review the 0216 report which shows client length of time enrolled in program services. DANA committee will review the report moving forward on a monthly basis to ensure that cases are closed out according to the HMIS policies and procedures as needed.

- *The Department of Housing and Urban Development's FY18 Continuum of Care Grant Notice of Funding Available (NOFA) Data requirements*

Brandi Day announced that she would like to arrange a workgroup to analyze data points for the CoC NOFA.

- *November 2018 Meeting*

The November meeting of the DANA committee falls in the same week as Thanksgiving, the question posed was whether to cancel or reschedule the meeting. A motion was made to cancel the meeting and schedule a special meeting for PIT planning if needed. – 1) Brandi Day, 2) Andrew Beverage

Adjourn

Meeting adjourned at 12:44 p.m.

**Next Meeting: August 21, 2018, 11:00 a.m.
Development Services Building, Room 202B**

	EMERGENCY SHELTER - SINGLE			EMERGENCY SHELTER - FAMILY			RAPID RE-HOUSING			PERMANENT SUPPORTIVE HOUSING						
	CoC GOAL	FY18	FY19	FY20	CoC GOAL	FY18	FY19	FY20	CoC GOAL	FY18	FY19	FY20	CoC GOAL	FY18	FY19	FY20
TOTAL NUMBER SERVED																
Persons Served	N/A	767	-	-	N/A	767	-	-	N/A	884	-	-	N/A	28	-	-
Households	N/A	390	-	-	N/A	390	-	-	N/A	290	-	-	N/A	25	-	-
Veterans	N/A	35	-	-	N/A	35	-	-	N/A	38	-	-	N/A	1	-	-
Chronically Homeless	N/A	68	-	-	N/A	68	-	-	N/A	73	-	-	N/A	21	-	-
Transitioning Aged Youth (TAY)	N/A	52	-	-	N/A	52	-	-	N/A	54	-	-	N/A	0	-	-
OCCUPANCY																
Utilization Rate	90%	-	-	-	75%	-	-	-	90%	-	-	-	75%	-	-	-
LENGTH OF STAY																
Median Length of Stay (days)	60	24	-	-	90	24	-	-	180	92	-	-	851	-	-	-
Exit to Housing																
Permanent Destinations	60%	47%	-	-	70%	65%	-	-	80%	62%	-	-	80%	50%	-	-
Temporary Destinations	25%	18%	-	-	20%	19%	-	-	10%	13%	-	-	5%	0%	-	-
Institutional Settings	5%	6%	-	-	5%	1%	-	-	5%	2%	-	-	10%	50%	-	-
Other Destinations	10%	29%	-	-	5%	15%	-	-	5%	23%	-	-	5%	0%	-	-
RECIDIVISM																
Percent returned to homelessness	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MAINTAIN PERMANENT HOUSING after LEAVING PROGRAM																
Remain at least 6 months	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	-	-	-	-	-	-	-	-
Remain at least 12 months	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	-	-	-	-	-	-	-	-
INCOME AT EXIT																
Employment Rate at Exit	35%	31%	-	-	35%	31%	-	-	35%	30%	-	-	20%	0%	-	-
Maintained or Increased Income at Exit	15%	10%	-	-	15%	10%	-	-	15%	13%	-	-	55%	50%	-	-
ANY Cash Income (SSI, SSDI, etc.)	25%	20%	-	-	25%	20%	-	-	25%	19%	-	-	55%	50%	-	-
RECEIPT OF BENEFITS																
Food Stamps/SNAP at Exit	40%	37%	-	-	40%	37%	-	-	40%	37%	-	-	75%	100%	-	-
ANY Noncash Benefits at Exit	20%	39%	-	-	40%	39%	-	-	40%	38%	-	-	75%	100%	-	-



PAR Committee

LoToya Bass
Dori Cook
Karen DeVito
Richard Nagel
Jimmy Rogers
Tony Turnage
David Watkins

Program Analysis and Ranking Committee

Date: June 26, 2018
Time: 3:00 p.m.
Location: McCoart/Potomac Room
Facilitator: Tony Turnage
Governance Representative: LoToya Bass

Meeting Summary

Voting Member Attendees

1. Cooperative Council of Ministries – Jimmy Rogers
2. Neighbor’s Keeper – Rich Nagel
3. Prince William County Department of Social Services – LoToya Bass
4. Prince William County Office of Housing and Community Development – David Watkins
5. Unsheltered Homeless Coalition – Dori Cook

Other Attendees

1. Prince William County Department of Social Services – Jennifer Jablonski

Old Business

- *CoC Grant PSH Bonus Community Application*
The CoC grant PSH Bonus Community Application came out early last week. PWA CoC is able to apply for additional funding under the community grant for both Domestic Violence and Permanent Supportive Housing Bonus Funds.
- *Annual Conflict of Interest, Confidentiality, and Non-Disclosure Agreement*
The document is being updated for caveats to ensure that all information remains confidential within the PAR committee meetings and to cover all projects for the year rather than on a grant by grant basis as has been previously issued.

New Business

- *Housing Location Services*
Contract negotiations are being discussed with the current provider.
- *Update on Consultant and Grant Timeline*
PWC DSS is enlisting a Consultant to review and advise on the HUD application this year with the expectation of enhancing the score in comparison to previous years.

- *Committee's Schedule for July and August*

The July 10th and August 14th regular meetings will remain. An additional meeting will be held on August 7th for the PAR committee members to finalize funding recommendations for the HUD Grant to be presented to the CoC at large on August 9th.

The following preliminary schedule was arranged:

- July 10th bonus competition released.
- Due date 12noon for Bonus July 31st
- Pick up on August 1st
- Meet on the 7th to finalize recommendations to make announcement to CoC on August 9th.

Adjourn

Meeting adjourned at 4:35 p.m.

**Next Meeting: July 10, 2018, 3:00 p.m.
McCoart Government Complex, Cedar Run Room**



Service Continuum

Fadumo Ahmed
Melonie Barrow
Rachel Goodling
Lula Kelly
Debra Rapone
Jimmy Rogers
Veronica Roth
Katherine Skerl
Gabriele Tibbs

Service Continuum Committee

Date: July 12, 2018
Time: 9:30 a.m.
Location: McCoart Government Center/Cedar Run
Facilitator: Melonie Barrow
Governance Representative: Lula Kelly

Meeting Summary

Voting Member Attendees:

1. Action in Community Through Housing – Lula Kelly
2. BARN Community Housing – Fadumo Ahmed
3. Cooperative Council of Ministries – Jimmy Rogers
4. Northern Virginia Family Service – Debra Rapone
5. Prince William County Department of Social Services – Melonie Barrow
6. St. Margaret of Cortona Transitional Housing – Veronica Roth
7. Streetlight Community Outreach Ministries – Gabriele Tibbs
8. VOC Chesapeake Inc. SSVF/Veteran Services – Michele Porter

Other Attendees:

1. BARN Community Housing – Ashley Speaks
2. BARN Community Housing – Carla Valle
3. Friendship Place, SSVF – Gladys Dominguez
4. Northern Virginia Family Service – Kathy Bridgeman
5. Prince William County Department of Social Services – Jennifer Jablonski
6. Prince William County Department of Social Services – Tony Turnage
7. Virginia Veteran & Family Support – Ahime Harris

Old Business

- *Veteran's Report*
 - Michele Porter presented on the Veteran's Report.
 - Clients will be moved to the Be-On-the-Look-Out (BOLO) list if there has been no contact for 90 days or more.
 - Operation Renewed Hope Foundation (ORHF) will receive all RRH referrals, complete the assessment, and refer to the other SSVF providers if ORHF is unable to keep the case.

- *CE RRH Policy and Procedure Discussion (including Prioritization tool)*
 - Discussion among the providers regarding the grievance and appeals process for programs. Participates will go through the appeals/grievance process according the agencies policy and procedure. If no resolution, the final appeal/grievance will be reviewed and determined by Service Continuum.
 - The committee reviewed the questions/issues documented from the last meeting and follow up steps that DSS developed as previously agreed. Open discussion was held regarding the questions, discussion will continue at the next committee meeting.
 - In discussion regarding the prioritization tool, the committee decided to come back at the next meeting on 7/26/2018. The providers will review their current RRH list and service transactions (within HMIS) to determine the length of stay for each household for discussion on how to prioritization HH at the next meeting– 1) Lula Kelly, 2) Deb Rapone

New Business

- *RRH current caseload capacity*

Reminder to providers by Tony Turnage to submit all current caseload capacity reports.
- *RRH caseload carry over from FY18*

Melonie Barrow presented the HMIS 216 report regarding caseload carry over from FY18. The committee voted on the proposal to have their organization's RRH HMIS data cleaned up by noon, Thursday 7/19/2018. Providers were informed if any organization had issues that might prevent them from meeting the deadline they would reach out to DSS before the deadline. – 1) Lula Kelly, 2) Fadumo Ahmed, CCoM abstained from vote, none opposed.

Adjourn

Meeting adjourned at 11:03 a.m.

<p>Next Meeting: July 26, 2018, 9:30 a.m. McCoart Government Complex, Cedar Run Room</p>
--



Governance Committee

LoToya Bass
Brandi Day
Elijah Johnson, Chair
Lula Kelly
Ronald King
Debra Rapone

Governance Committee

Date: July 5, 2018
Time: 1:00 p.m.
Location: McCoart Government Building, Potomac
Facilitator: Elijah Johnson

Meeting Summary

Voting Member Attendees:

1. Action and Community Through Service – Lula Kelly
2. Manassas Park Department of Social Services – Ronald King
3. Northern Virginia Family Service – Debra Rapone
4. People Incorporated of Virginia – Brandi Day

Other Attendees:

1. Cooperative Council of Ministries – Jimmy Rogers
2. Prince William County Department of Social Services – Jennifer Jablonski
3. Prince William County Department of Social Services – Courtney Tierney
4. Prince William County Department of Social Services – Tony Turnage

Meeting called to order at 1:01 p.m.

Old Business

No old business was discussed at this meeting.

New Business

- *Approval of June 14, 2018, CoC Minutes*
Minutes Approved – 1) Brandi Day, 2) Debra Rapone
- *Approval of Committee Summaries* – All Committee Reports approved – 1) Ronald King, 2) Brandi Day
 - *Community Outreach and Relationship Engagement (CORE) Committee*
Debra Rapone presented the CORE Summary for review.
 - *Data and Needs Analysis (DANA) Committee*
Brandi Day presented the DANA Summary for review. Discussion was held regarding the report card standard. The proposed benchmarks are being put forward for a vote at the next DANA meeting and will be brought before Governance after approval.
 - *Program Analysis and Ranking (PAR) Committee*
Tony Turnage presented the PAR Summary for review on behalf of LoToya Bass.
 - *Service Continuum Committee*
Lula Kelly presented the Service Continuum Summaries for review.
 - *Governance*
The summary of the previous Governance Meeting was reviewed.

- *DSS Lead Agency Update*
Tony Turnage presented the PWC DSS Update
 - DSS will bring the data software discussed to Governance at the next meeting for review prior to presenting to the CoC.
 - Another tent city on the west side of the county has had no trespassing posted. PWC DSS is working with police and advocates to successfully find alternative housing options.
 - Numbers for the Coordinated Entry System are being pulled and will be presented when fully compiled.
 - PWC DSS has interviewed for the HMIS Admin position in preparation for Teresa Giesting leaving the position at the end of August.
- *Develop and Approve CoC Agenda*
 - All agency spotlights moving forward will come before Governance for approval prior to being set on the agenda. Member agencies will be prioritized.
 - The committee reviewed and discussed the proposed 2018 Project Evaluation standards tool.
 - ✓ A vote was taken regarding if all were comfortable with not having a competitive process for all funds. Ronald King made the motion, Brandi Day Abstained, none opposed, motion carries.
 - ✓ A vote was taken to approve the tool being used. – 1) Lula Kelly, 2) Ronald King, Brandi Day opposed, no abstentions, motion carries.
- *Review of CoC Bylaws*
This item has been tabled for the next meeting.
- *Review new CoC Registration form*
Jennifer Jablonski presented an updated Member Registration and renewal form to the committee for approval to disperse to the CoC at large at the next CoC meeting. – 1) Brandi Day, 2) Lula Kelly

Adjourn

Meeting adjourned at 4:04 p.m.

**Next Meeting: July 26, 2018, 1:00 p.m.
McCoart Government Complex, Potomac Room**



Governance Committee

Date: July 26, 2018
Time: 1:00 p.m.
Location: McCoart Government Building, Potomac
Facilitator: Elijah Johnson

LoToya Bass
Elijah Johnson, Chair
Lula Kelly
Ronald King
Debra Rapone

Meeting Summary

Voting Member Attendees:

1. Manassas Park Department of Social Services – Ronald King
2. Northern Virginia Family Service – Debra Rapone
3. Prince William Department of Social Services – LoToya Bass

Other Attendees:

1. Action in Community Through Service – Jeffrey Foy
2. Cooperative Council of Ministries – Jimmy Rogers
3. Northern Virginia Family Service – Andrew Beverage
4. Northern Virginia Family Service – Kathy Bridgeman
5. Prince William County Department of Social Services – Jennifer Jablonski
6. Prince William County Department of Social Services – Tony Turnage

Meeting called to order at 1:02 p.m.

Old Business

No old business was discussed at this meeting.

New Business

- *Approval of June 14, 2018, CoC Minutes*
Minutes Approved – 1) Brandi Day, 2) Debra Rapone
- *Cities of Manassas and Manassas Park Representation-* Approved to have City Manassas continue to represent the Cities of Manassas and Manassas Park on the Governance Committee. 1) LoToya Bass 2) Debra Rapone- motion approve. Ronald King abstained.
- *Approval of Committee Summaries* – All Committee Reports approved – 1) Debra Rapone, 2) LoToya Bass
 - *Community Outreach and Relationship Engagement (CORE) Committee*
Debra Rapone presented the CORE Summary for review.
 - *Data and Needs Analysis (DANA) Committee*
LoToya Bass presented the DANA Summary for review.
 - *Program Analysis and Ranking (PAR) Committee*
Tony Turnage presented the PAR Summary.
 - *Service Continuum Committee*
Tony Turnage presented the Service Continuum Summaries for review.
 - *Governance*
The summary of the previous Governance Meeting was reviewed.

- *CoC Report Card presented as approved by the DANA Committee.*
Motion made to move the CoC report forward to the CoC as amended to state CoC Goals instead of CoC Standards. 1) Ron King, 2) LoToya Bass, Debra Rapone opposed, no abstentions, motion approved.
- *DSS Lead Agency Update*
 - Presentation from Diana T Myers and Associates (DMA), grant consultant presentation.
 - Recommended updates from DMA to CoC polices for Reallocation, Appeals and Ranking. Governance will review and move forward to the CoC by September 13, 2018, for inclusion into the 2018 CoC grant application.
 - Coordinated Entry is working on a data fact sheet that will presented monthly to Governance beginning next month.
 - DSS is working with StreetLight Community Outreach Ministries, Potomac and Rappanhannock Transportation Commission (PRTC) and the Virginia Department of Transportation (VDOT) regarding concerns of possible encampments and loitering around the Overnight Shelter.
 - DSS and CSB will complete outreach with Prince William Police Department (PWCPD) concerning the encampment in Manassas near Lomond Drive on July 27, 2018. All residents must be off of the property by August 14, 2018.
- *Develop and Approve CoC Agenda*
 - There will be no agency spotlight for the month of August.
Agenda Approved 1) LoToya, 2) Ron King

Adjourn

Meeting adjourned at 4:04 p.m.

<p>Next Meeting: August 23, 2018, 1:00 p.m. McCoart Government Complex, Potomac Room</p>
--