



**PRINCE WILLIAM COUNTY
COMMUNITY MENTAL HEALTH, DEVELOPMENTAL DISABILITIES
AND SUBSTANCE ABUSE SERVICES BOARD**

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BOARD MEMBERS PRESENT:

Obediah Baker, Jr., Deanna Bayer, Voneka Bennett, Dr. William Carr, Altonia Garrett, Bradley Marshall, John O’Leary, Timothy Oshiki, Francis Rath

BOARD MEMBERS ABSENT:

Patrick Sowers

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STAFF PRESENT:

Lisa Madron, Georgia Bachman, Diana Arana, Janet Hall - Office of the Executive Director

Division Managers:

Sara Wheeler – Youth, Adult and Family Services; Dr. Kanchan Clark – Medical Director; Elise Madison – Emergency Services; Mike Goodrich, Administrative Services; Jacqueline Turner – Developmental Disability Program

Program Staff: Robyn Fontaine – Administrative Services; Beth Dugan – Quality Improvement; Marla Peterson, Lynn Fritts – Supported Living Services

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GUESTS PRESENT:

None

PRESS PRESENT:

None

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OPENING: The Regular Meeting of the Community Services Board was convened on June 15, 2023, at 6:30 p.m. in the Powell’s Creek Conference Room, James J. McCoart Government Center, 1 County Complex Court, Prince William, VA.



APPROVE REQUEST TO PARTICIPATE REMOTELY THROUGH ELECTRONIC COMMUNICATION MEANS

RESOLUTION 23-06R1-01

MOTION: Bayer

SECOND: Carr

WHEREAS, the Community Services Board adopted a policy pursuant to § 2.2-3708.2 VA CODE ANN to allow for remote participation by Members of the Board; and

WHEREAS, in accordance with the Board’s policy, Ms. Voneka Bennett notified the Chair that the Member is requesting permission from the Board to electronically participate at the Board’s June 15, 2023 meeting; and

WHEREAS, Ms. Voneka Bennett certified that she is unable to attend the meeting due an identified personal matter that prevents her physical presence; and

WHEREAS, the remote location from which the above member plans to electronically participate is her private temporary room and the remote location will not be open to the public; and

WHEREAS, Ms. Voneka Bennett verified that her participation in any closed session of the meeting shall remain confidential and not be disclosed to any unauthorized persons or entities; and

WHEREAS, pursuant to the Board’s policy, a request for electronic participation from a remote location shall be approved unless participation violates the Board’s policy or any provision of the Virginia Freedom of Information Act; and

NOW, THEREFORE, BE IT RESOLVED that the Community Services Board hereby approves the request to participate in the meeting through electronic communication means in accordance with the Board’s policy and a quorum of the Board was physically assembled at one primary or central location and arrangements were made for the voice of Ms. Voneka Bennett to be heard by all persons via Webex at the primary or central meeting location.

Vote:

Ayes—Baker, Bayer, Carr, Garrett, Marshall, O’Leary, Oshiki, Rath

Nays--0

Abstained--Bennett

Absent During Vote--0

Absent From Meeting--Sowers

CITIZEN'S TIME

Pat Victorson - NAMI

Ms. Victorson shared that she visited the Crisis Receiving Center in Phoenix last month and that it was calm, quiet, and very well staffed. Ms. Victorson also wanted to share that there is a Youth Behavioral Health Assembly on July 9, 2023, at Mt. Zion Baptist Church in Triangle. Governor Youngkin is the guest. She stated that they are hoping for a large turnout and asked everyone to please come out if they can and show support. A flyer with a QR code to sign up was passed around to the board members.

STAFF TIME

Elise Madison - Emergency Services Division Manager: Ms. Madison shared an emergency call where an individual called in and was suicidal. The individual expressed she was ready to run her car into something. An Emergency Services therapist stayed on the phone for 1 ½ hours with her to stay in touch and ascertain where she was located. The team enlisted a CIT officer and PWC police worked cross-region as it was possible the individual was in Fairfax County. Police were deployed to a strip mall in Fairfax County, but the individual was not there. The team found out that she was in Loudoun County, so Loudoun police found her and were safely able to get her to the emergency room. Ms. Madison relayed that this was great collaboration amongst the CIT officer, emergency services and all 3 police jurisdictions.

RECOGNITION: Retirement – Amy Maynard

CERTIFICATE OF APPRECIATION

On behalf of the residents of
Prince William County and the Cities of Manassas and Manassas Park
the Prince William County Community Services Board honors
Amy Maynard

With great respect and sincere appreciation for your more than 17 years of outstanding service to Prince William County Community Services in the Administrative Services Division.

Amy has shown her dedication and passion for her job since she took on her role 17 years ago. She has been a reliable team member that we could always count on to take the lead on special projects that the file room has encountered over the years. Amy took on the task of meticulously scanning all the existing CS Board documents, minutes, and indexes to preserve the historical records of the Board. Amy has gone “Above & Beyond” on many other occasions while serving our consumers, clients, and staff and played an integral part in the conversion of paper charts to the electronic health records system. Amy has always been willing to help anyone she can, all while making sure that the

file room stayed within the SOP (Standard Operating Procedures) guidelines despite the many challenges that can come with records management.

The staff will miss her generous heart and will miss her sharing her harvest from her vast garden and the delicious baked treats from her kitchen. She has been a tremendous asset to Community Services with her expertise, dedication, and integrity and for this we truly are going to miss her.

PRESENTATION: Supported Living Services – Marla Peterson, Lynn Fritts

Ms. Peterson shared information about the Supported Living Program’s mission to assist adults with Serious Mental Illness who live in the community and require community-based services to achieve and maintain their maximum level of independence. Ms. Peterson explained the case management, mental health skill building and therapy that the program provides as well as the techniques and interventions used in providing services. Ms. Peterson also shared that the County owns/leases 7 homes and that in FY 2023 eight individuals were able to move to more independent housing in the County or community partner housing.

Ms. Fritts shared information about the Projects for Assistance in Transition from Homelessness (PATH) which is a grant from SAMHSA and the population served includes homeless individuals with Serious Mental Illness (SMI). Ms. Fritts also explained that Clinical Homeless Services (CHS) began in Fall of 2021 and the population served includes those with mental illness but not SMI, stand-alone substance use, stand-alone intellectual/developmental disabilities, or a combination of all of the above.

APPROVAL OF MINUTES

RESOLUTION 23-06R1-02

MOTION: Bayer

SECOND: Rath

The Prince William County Community Services Board does hereby approve the minutes of May 18, 2023.

Vote:

Ayes—Bayer, Bennett, Carr, Garrett, Marshall, Oshiki, Rath

Nays--0

Abstained—Baker, O’Leary

Absent During Vote--0

Absent From Meeting--Sowers

ACTION ITEMS:

APPROVE THE FISCAL YEAR 2024 AND FISCAL YEAR 2025 COMMUNITY SERVICES PERFORMANCE CONTRACT WITH THE VIRGINIA DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES

RESOLUTION 23-06R1-03

MOTION: Baker

SECOND: Carr

WHEREAS, Pursuant to Chapters 5 of Title 37.2 of the Code of Virginia, the Department of Behavioral Health and Developmental Services (DBHDS) is designated to support the delivery of publicly funded community mental health (MH), developmental disabilities (DD), and substance use disorder (SUD) services and supports; and

WHEREAS, These activities are governed by DBHDS through the State Community Services Performance Contract in accordance with the Code of Virginia §§ 37.2-500 through 512 as well as State Board Policy 4018, which establishes the Performance Contract as the primary accountability and funding mechanism between DBHDS and the Community Service Board; and

WHEREAS, DBHDS has provided the Fiscal Year (FY) 2024 and FY 2025 Community Services Performance Contract for review and signature; and

WHEREAS, Prince William County Community Services Board must have an approved State Performance Contract with DBHDS by September 30, 2023, to continue to receive state and federal funding support and to avoid fines and penalties; and

WHEREAS, approval by the Prince William Board of County Supervisors and the City Councils of Manassas and the Governing Board of Manassas Park are required for the Prince William County Community Services Board to have an approved State Community Services Performance Contract; and

WHEREAS, this resolution authorizes the Executive Director of Community Services or her designee to sign the FY 2024 and FY 2025 Community Services Performance Contract; and

WHEREAS, funds are restricted for the above-mentioned area; and

WHEREAS, there is no general fund local tax support required to sign this contract;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board recommends that the Board of County Supervisors hereby approves the FY 2024 and FY 2025 Community Services Performance Contract with the Virginia Department of Behavioral Health and Developmental Services;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommends that the Board of County Supervisors hereby authorizes the Executive Director of Community Services, or her designee, to sign the FY 2024 and FY 2025 Community Services Performance Contract;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommends that the Board of County Supervisors hereby authorizes all unexpended amounts, specific to this request, to be carried forward year to year.

Vote:

Ayes—Baker, Bayer, Bennett, Carr, Garrett, Marshall, O’Leary, Oshiki, Rath

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--Sowers

RECOMMEND THE PRINCE WILLIAM BOARD OF COUNTY SUPERVISORS ACCEPT, BUDGET, AND APPROPRIATE \$6,000 ONGOING AND \$149,802 ONE-TIME REVENUE TO RECONCILE THE FISCAL YEAR 2023 COMMUNITY SERVICES COUNTY BUDGET

RESOLUTION 23-06R1-04

MOTION: Bayer

SECOND: Garrett

WHEREAS, the Department of Behavioral Health and Developmental Services (DBHDS) and other funding sources provides funding to Prince William County Community Services (CS) through the Performance Contract in accordance with Chapter 5 of Title 37.2 of the Code of Virginia (VA. Code §§ 37.2-500 through 512) and University of Wisconsin-Madison provides one-time funds; and

WHEREAS, CS is required to reflect accurate revenue projections and must request an increase in budget authority to expend funds; and

WHEREAS, CS requests increasing one-time Substance Abuse and Mental Health Services Administration Substance Abuse Prevention and Treatment Set Aside Federal Block Grant American Rescue Plan Act funds by \$3,000 to add to the \$150,000 funds budgeted with Resolution 22-559 for a revised project total of \$153,000 with funding effective through September 30, 2025; and

WHEREAS, CS requests increasing DBHDS STEP-VA Information Technology and Data Management for Infrastructure by \$80,000 for one-time project startup funds for statewide data sharing and reporting requirements between DBHDS and the Virginia Community Service Boards; and

WHEREAS, CS requests increasing one-time state DBHDS Omnibus Budget Reconciliation Act revenue by \$5,500 for developmental disabilities (DD) supports for identified DD individuals who live in nursing homes and have specialized care needs; and

WHEREAS, CS requests increasing one-time state DBHDS DD crisis stabilization revenue by \$39,302 for temporary residential services until an eligible Medicaid Waiver residential placement can be identified and established; and

WHEREAS, CS requests increasing one-time DBHDS Mental Health (MH) Adult Outpatient Competency Restoration revenue by \$16,500 for assessments as part of the legal competency restoration hearing process; and

WHEREAS, CS requests increasing DBHDS Regional Suicide Prevention Area Network revenue by \$6,000 ongoing and \$3,000 one-time for a total of \$9,000 for local suicide prevention efforts including training and community outreach; and

WHEREAS, CS requests increasing one-time DBHDS Prevention revenue by \$2,500 for a trauma training for ten staff; and

WHEREAS, funds are restricted for use in accordance with the DBHDS Performance Contract agreement including services and supports for behavioral health, mental health, intellectual disability, developmental disability, and substance abuse; and

WHEREAS, there is no general fund local tax support required to budget and appropriate these funds; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board recommend the Prince William Board of County Supervisors hereby accepts, budgets, and appropriates \$6,000 in ongoing and \$149,802 in one-time revenue to reconcile the FY 2023 Community Services County budget;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommend the Prince William Board of County Supervisors hereby authorize all unexpended amounts specific to this request to be carried forward year to year.

Vote:

Ayes—Baker, Bayer, Bennett, Carr, Garrett, Marshall, O’Leary, Oshiki, Rath

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--Sowers

DISCUSSION ITEMS

Performance Measures Report - Elizabeth Dugan, Quality Improvement Program Manager

Ms. Dugan shared data that was available from DBHDS through March 2023. Dashboard data measures presented were as follows:

- Annual physical exam – PWC CS is doing well in comparison to the other CSBs and is ranked 11 out of 40 CSBs.
- Initiation and Substance Use Disorder – CS went up and down on this but averaging out and consistent. This measure ends at the end of FY 2023.
- Engagement Services – CS went up and down but holding steady near the benchmark. This measure will stay and is the SUD measure the Department is most focused on.
- Retention Services – CS sent up and down but trend line show that we are on a slow but steady increase. This measure will end at the end of FY 2023.
- Developmental Disability measures still do not have any new data provided by DBHDS.

Ms. Dugan shared that there were two licensing reviews conducted. One was related to a serious incident in mental health. CS missed the time to report by 3 hours and received a citation. The second review was from a human rights investigation. A new employee was on a visit and the client who was a child took off towards traffic. The employee was able to intercept the child and avert injury or tragedy that would have occurred had the child entered the traffic. The agency received a citation for the employee not having had his behavior intervention training completed prior to the incident. The board is in unanimous agreement that this individual needs to be commended for his actions.

Optional July 20, 2023 Community Services Board Meeting

Chairman Oshiki indicated that no meeting in July will be necessary. All members agreed.

OPEN ITEMS

None

EXECUTIVE DIRECTOR'S TIME

- Ms. Madron informed the board that the next board meeting will be on September 21 and Connections will be in attendance to present. Connections Health Solutions is the vendor for the CRC and Ms. Madron encouraged all members to attend to see the presentation. Ms. Madron will send a reminder that the next meeting is in September, and she will include the link to Connections website.

- Ms. Madron shared that she had the opportunity to participate in Community Residences, Inc., open house for their Oak Street home in Manassas. CRi is a vendor for some of our I/DD individuals who reside in group homes. They also provide mental health support services. Ms. Madron shared that they have done an amazing job to make this home accessible to their individuals with state-of-the-art design. She encouraged people to visit if they have the chance.

- Ms. Madron updated the board that two applications were submitted to the Opioid Abatement Authority (OAA) for our locality, one for the peer pipeline, and one for office-based addiction treatment (OBAT). Ms. Madron shared that we were informed that they recommend funding the OBAT, but not the peer pipeline which was too costly. The OAA Board will meet on the 23rd and vote. Regionally there was an application for a 20-bed detox facility for youth and that was also recommended for funding.

DEPUTY DIRECTOR'S TIME

--Ms. Bachman shared an article that highlights our CS forensics team. Copies were distributed. The article describes a collaboration between the ADC and CS. The forensics program started in 2018. Then they secured a grant in 2021 which significantly expanded services. The team is doing phenomenal work helping people with reentry from incarceration back into the community and reducing recidivism.

- Ms. Bachman announced that CS created three new Division Manager positions due to extensive growth in Intellectual/Developmental Disability Services, Youth, Adult and Family, and Early Intervention. Ms. Bachman asked everyone to join her in welcoming Ginny Heuple as the Division Manager for Early Intervention. Ms. Heuple has been the Program Manager in that program since 2007 and is widely recognized through the region and state. Also selected was Jackie Turner as the Division Manager for Intellectual/Developmental Disability Services. Ms. Turner has been the Program Manager in that program since 2012 and is also widely recognized and respected across the region and state. Ms. Bachman stated that hiring for the Youth, Adult, and Family Division Manager position is in process.

BOARD MEMBERS' TIME

VONEKA BENNETT: Ms. Bennett congratulated Amy Maynard on her retirement, thanked Robyn Fontaine for her financial expertise, thanked Marla Peterson and Lynn Fritts for their presentation, thanked Lisa and the CSB staff for always doing an outstanding job, and welcomed Ginny Heuple and Jackie turner to their new positions.

OBEDIAH BAKER, JR.: Mr. Baker thanked Marla Peterson and Lynn Fritts, Robyn Fontaine, and congratulated Jackie Turner and Ginny Heuple. Mr. Baker expressed that he owes the board the recommended updates to the By-Laws of the CSB. Mr. Baker stated he and Mx. Bayer focused on recommended updates to the remote participation policy and that the first draft is completed. Mr. Baker, the members, and Ms. Madron agreed that Mr. Baker will send the draft to Ms. Madron who will send to the county attorney for review prior to the board review.

DEANNA BAYER: Mx. Bayer shared that she was amazed by everyone who works in this job, and congratulated Jackie Turner and Ginny Heuple on their promotions. Mx. Bayer shared that she definitely wants to commend the employee who saved the child's life. Mx. Bayer wished everyone a good summer and shared that everyone's work always astounds her.

ALTONIA GARRETT: Ms. Garrett thanked Marla Peterson and Lynn Fritts for the presentation and their staff's support to the homeless population. Ms. Garrett congratulated Amy Maynard on her retirement and Jackie Turner and Ginny Heuple on their new role. Ms. Garrett gave a shout out to Sherry Bowman and the forensics team for the article, and thanked everyone for the great work they do.

FRANCIS RATH: Mr. Rath congratulated Ginny Heuple and Jackie Turner on their promotions. Mr. Rath reiterated that the gentleman who saved the child's life needs to be properly recognized. Mr. Rath thanked Marla Peterson and Lynn Fritts and wished everyone a good summer.

DR. WILLIAM CARR: Dr. Carr congratulated Jackie Turner and Ginny Heuple on their promotions, congratulated Amy Maynard on her retirement, thanked Marla Peterson and Lynn Fritts for the presentation, and thanked Pat Victorson for her visit out to Arizona. Dr. Carr said he is really looking forward to the September meeting and is very interested in the Connections presentation.

BRADLEY MARSHALL: Mr. Marshall commended the SLS program, commended the staff member who saved the child's life, congratulated Amy Maynard on her retirement, and congratulated the new promotions, adding that not only looking at the length of the tenure, CS is not only finding the best people, but the best people just happen to also be in-house. Mr. Marshall commended the entire CS for good management and a good culture.

JOHN O'LEARY: Mr. O'Leary congratulated Ginny Heuple and Jackie Turner. Mr. O'Leary said SLS was a great presentation and shared that he is sending his thoughts and prayers to families who lost homes in the fires this past weekend which were in his neighborhood. Mr. O'Leary shared that the SLS presentation made him think about his neighbor's homelessness and all of the support they are receiving, and it hit home to him to see the contrast against that and realize that not everyone has the same opportunities that other people have.

TIMOTHY OSHIKI: Mr. Oshiki asked Ms. Madison to pass on thanks to the Emergency Services therapist (Thesha Cowart) for taking that call and it was amazing work by everyone involved from Emergency Services and the jurisdictions involved. Mr. Oshiki thanked Marla Peterson and Lynn Fritts for the presentation, adding that she knows from experience how difficult that work is, and the staff do so with such good spirits. Mr. Oshiki reiterated that is a testament to culture and good leadership here at CS. Mr. Oshiki congratulated Ginny Heuple and Jackie Turner. Mr. Oshiki thanked Lisa and Georgia saying that he sees a direct reflection of the leadership provided by both and not a day goes by that he is not thankful for both of them and the staff.

ADJOURNMENT

RESOLUTION 23-06R1-05

MOTION: Baker

SECOND: Rath

The Prince William County Community Services Board does hereby agree to adjourn the June 15, 2023, Regular Meeting at 8:10 p.m.

Vote:

Ayes—Baker, Bayer, Bennett, Carr, Garrett, Marshall, O’Leary, Oshiki, Rath

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--Sowers
