



PRINCE WILLIAM COUNTY, VIRGINIA
DEPARTMENT OF SOCIAL SERVICES
ADVISORY BOARD
REGULAR MEETING MINUTES

HILDA BARG, POTOMAC, ACTING CHAIRMAN
MARGARET COVINGTON, BRENTSVILLE
MARY BETH MICHOS, COLES
KEVIN RAYMOND, NEABSCO
SANDRA SALE, GAINESVILLE
GREGORY WHITE, WOODBRIDGE
VACANT, AT LARGE
VACANT, OCCOQUAN

*ABSENT FROM MEETING

November 18, 2014

6:30 PM

Sudley North Government Center – Jean McCoy Room

Chairman Barg opened the meeting at 6:40 PM.

Welcome

Acting Chairman Barg

Approval of Minutes

Acting Chairman Barg [MBM, GW; Unanimous]

Introductions of Deputy CXO for Human Services, Elijah Johnson and New Members

Acting Chairman Barg

Citizens' Time

None.

Acting Director's Time

Work Session

MOTION to conduct all future DSS Advisory Board meetings at Sudley North. This issue will be brought back for a vote when new members are appointed and begin attending meetings. [SS, HB MBM; Yes. KR; No. GW, MC; Abstain] Motion approved.

DSS Advisory Board meetings to be held at 6:30 PM on the third Tuesday of each month (no meeting in August) unless circumstances dictate a need for a special meeting. [Approved by consensus]

A quorum must be present to vote on issues. A quorum equals 1 member over ½ appointed members. If a member cannot attend a meeting they will notify the Clerk. [Approved by consensus]

Chairman and/or Vice Chairman will meet with Director to set Agenda. Agenda will be sent out 1 week prior to meetings and will include: Citizen's Time; Director's Time; Board Member's Time; and Executive Session (in the event one is needed). [Approved by consensus]

The Clerk will take and record the Minutes of the meeting. Minutes from previous meeting will be sent out 1 week prior to meeting. [Approved by consensus]

Communication between meetings will be through the Director or the Clerk via Email or Telephone. Members will adhere to FOIA guidelines. [Approved by consensus]

Adjournment

Adjourn meeting at 8:26 P.M. [GW, MBM; Unanimous]

APPROVED BY:

Clerk to the Board