



PRINCE WILLIAM
COUNTY

Community Partners Program Information Session

Management & Budget

Presentation Overview

- Review current Community Partners process
- Review changes to Community Partners program
- Benefits of redesigned process
- What to expect for FY25 Budget process
- What to expect for FY26 and beyond
- Next steps



Community Partners Program



- Policy was last updated in 2014
- **Current Eligibility Criteria:** non-profit 501(C)3 organization that provides specific services, and
 - a) has been in existence for at least 3 years
 - b) has an identifiable Executive Director
 - c) has an identifiable Board of Directors
 - d) cannot be controlled in whole or in part by any church or sectarian society, per VA Code 15.2-953

Current Process:

- 1) Applicant/nonprofit organization sends letter of request that includes a brief description of the organization, requested donation amount, and intended services.
- 2) Request is reviewed by OMB admin staff. OMB sends notification letter about qualification status---“does qualify” or “does not qualify”--for **possible** funding.
- 3) Applicant request is assigned to a host agency (County department) by OMB that aligns with the applicant’s proposed program or services.

- **Current Process:**

4) Host agency submits budget initiative/request during the annual budget development process.

5) If funding is approved during adoption of budget, an MOU is signed by the Executive Director of the applicant organization, the host agency Director and the CXO. Applicant/community partner receives total funding via one-time payment once all required signatures are obtained.

Basic Changes from Current Program

1. Determine current community partner relationships that can be transitioned to service contracts or MOUs with performance metrics. These funding relationships directly support County goals and objectives. For example – supportive services to those experiencing homelessness or domestic violence.
2. Institute an **annual competitive funding process** for non-profit organizations not transitioned to contracts or MOUs.
3. Update eligibility criteria for applicants to include providing a program or service that directly advances or supports a goal, objective, or action strategy in the County's Strategic Plan.



Basic Changes from Current Program

4. Designate a **Community Funding Coordinator** to manage the Community Partners Program.
5. Annually convene a **Selection Committee** to evaluate and award community funding as part of the competitive funding process.
 - The Committee will use a rubric/scoring matrix to standardize the evaluation exercise
 - Selection Committee – up to 6 members; comprised of county staff and community members; appointed by County Executive
6. Community Funding Coordinator will facilitate the annual Selection Committee process and design an accountability framework for awardees who receive funding.



Benefits of Redesigned Process

- Continues community partnerships while enhancing accountability.
- Establishes a standard framework for evaluating and awarding community funding requests.
- Transitions essential service providers to contracts & MOUs with performance metrics.
- Allows community participation in determining awardees.



For FY2025 Budget Only

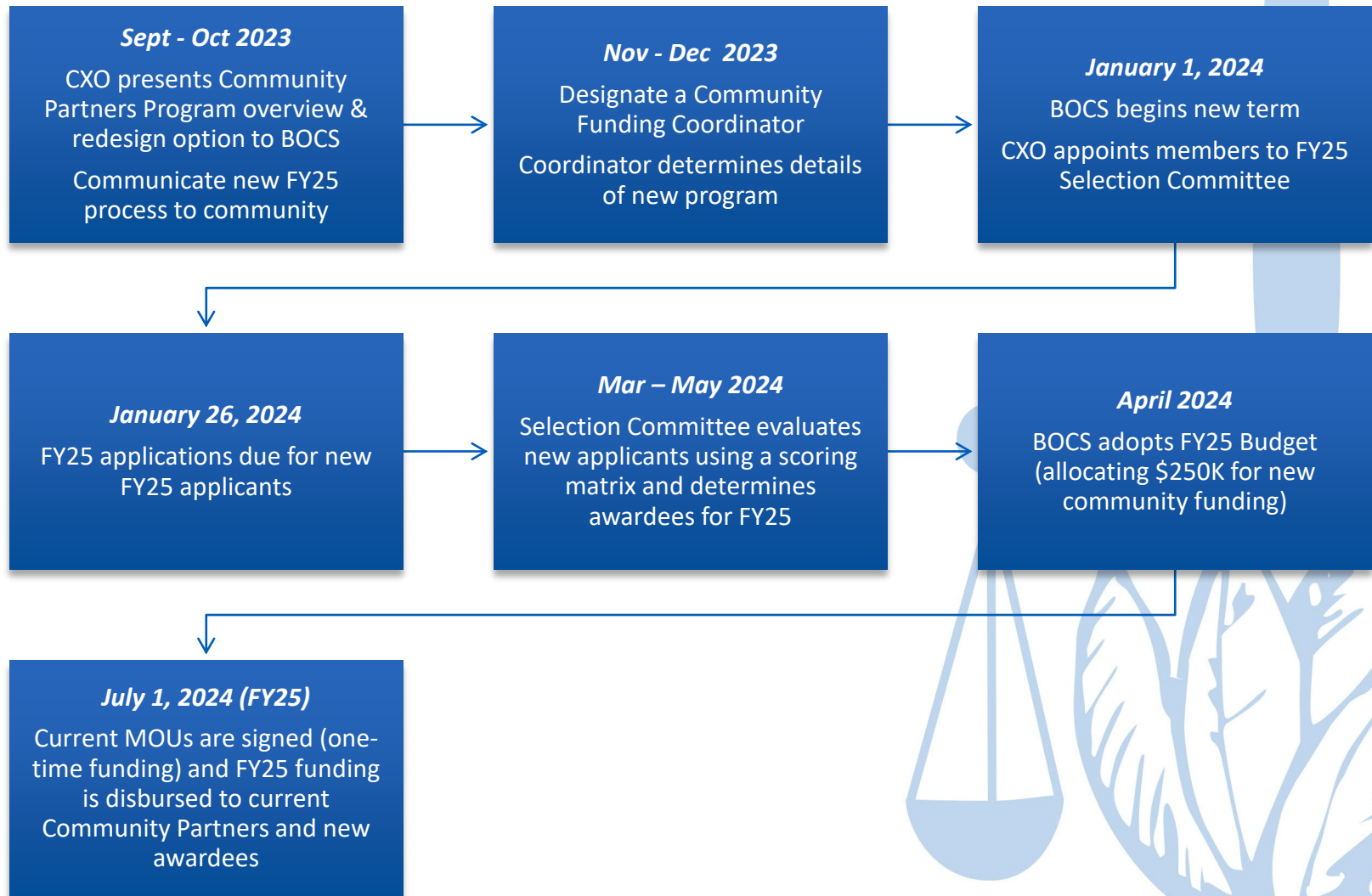
1. All current community partners will receive current FY24 funding levels in the proposed FY25 budget.
 - No new funding requests from current CPs in FY25
 - Submit paperwork by **Nov 15, 2023**
 - Maintaining status quo for one year provides enough time to put the new process in place with no disruptions in service.
2. The proposed FY25 budget will include \$250k allocated for **new applicants**. The proposed budget will not recommend who should receive funding.
3. The Selection Committee will evaluate and select new awardees for the \$250k funding in FY2025. The selection process should be complete by May 15, 2024. Funding will be dispersed shortly after FY25 begins (July 1, 2024).

For New Applicants – FY2025 Budget



- New applicants must state how the organization's proposed program or service directly supports the County's Strategic Plan
<https://www.pwcva.gov/strategic-plan>
- The application for new FY25 requests is on PWC's Community Partners webpage
<https://www.pwcva.gov/community-partners>
- Submit completed applications along with required documents via email to budget@pwcgov.org
- Applications are due by 5:00 p.m. on **Friday, January 26, 2024**

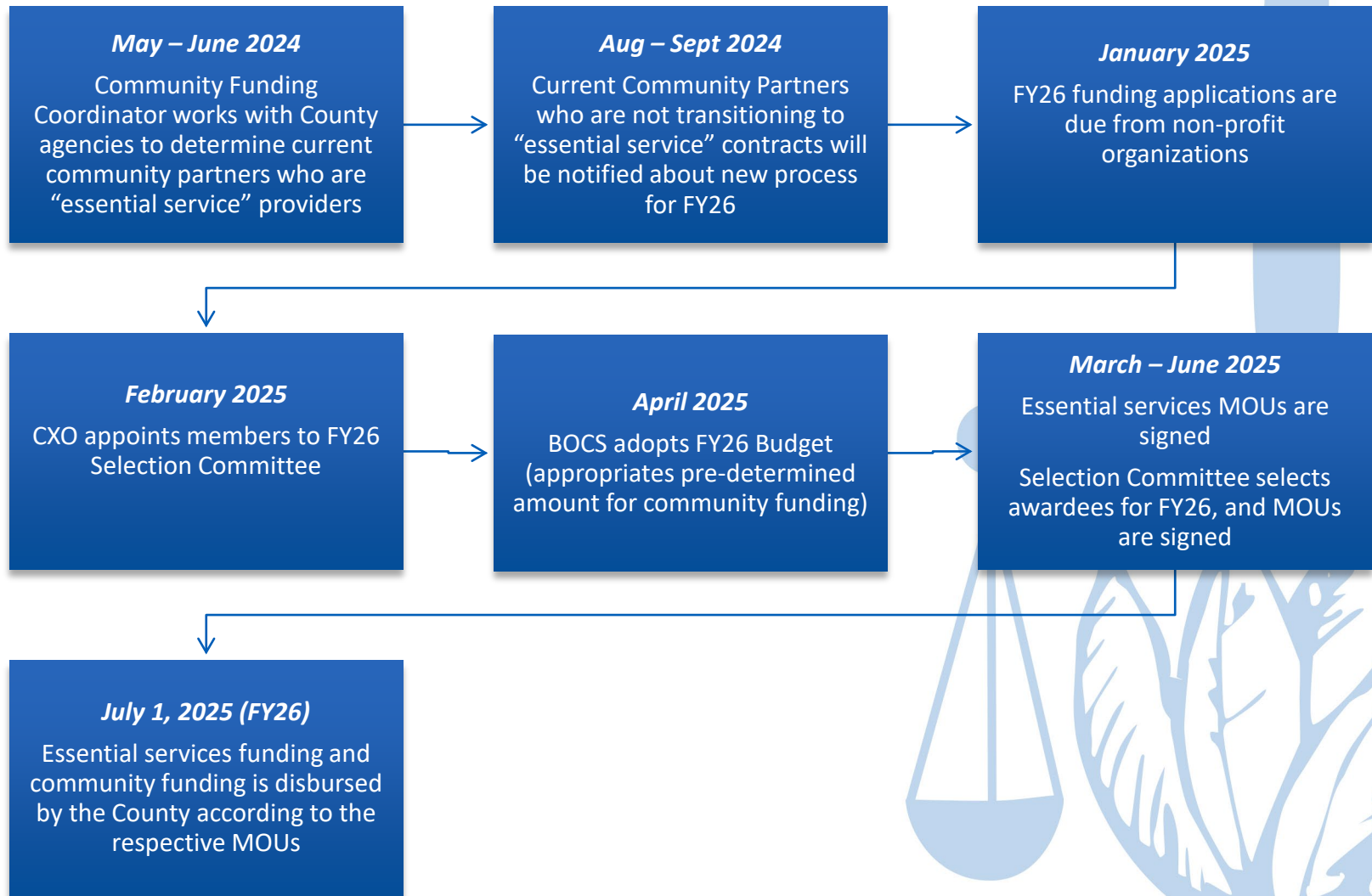
FY2025 – Designate a Community Funding Coordinator & establish a Selection Committee



For FY2026 and Beyond

1. Identified current community partners will be transitioned to contracts/MOUs with performance metrics.
2. The remaining current community partners and new applicants will be transitioned to the annual competitive funding process.
3. The funding pool for competitive awards for FY26 and beyond will be commensurate with the total amount of funding provided to community partners who are not transitioned to a contract or MOU.
4. The Selection Committee will evaluate applications and award community funding for the budgeted funding amount each year.
5. The Selection Committee will be convened annually. New community members can be appointed each year to give various residents the opportunity to participate.

FY2026 and Beyond



Next Steps

- Current Community Partners should submit paperwork to their host agency by **November 15, 2023**.
- New applicants should visit the County's Community Partners webpage to access the application for FY25 funding requests. Application deadline: **January 26, 2024**
- The Community Funding Selection Committee will review and score applications and select awardees for FY25 funding
- FY25 Funding will be disbursed according to the County and Community Partners MOUs after FY25 begins on July 1, 2024.



what's next?

Conclusion

Thank you!

