



**PRINCE WILLIAM COUNTY
COMMUNITY MENTAL HEALTH, DEVELOPMENTAL DISABILITIES
AND SUBSTANCE ABUSE SERVICES BOARD**

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BOARD MEMBERS PRESENT:

Obediah Baker, Jr., Deanna Bayer, Voneka Bennett, Dr. William Carr, Altonia Garrett, John O’Leary, Bradley Marshall, Timothy Oshiki, Francis Rath

BOARD MEMBERS ABSENT:

Patrick Sowers

STAFF PRESENT:

Georgia Bachman, Sherry Bowman, Diana Arana, Janet Hall - Office of the Executive Director

Division Managers: Sara Wheeler - Adult and Family Services; Dr. Kanchan Clark - Medical Director/Medical Services; Elise Madison - Emergency Services; Ginny Heuple - Early Intervention; Jacqueline Turner - Developmental Disability Services; Mike Goodrich - Administrative Services; Tanya Odell - Youth Services; Beth Dugan – Quality Improvement; Robyn Fontaine - Finance

GUESTS PRESENT:

Pat Victorson - NAMI Prince William; Samayah M. - AmeriCorps; Kevin Lowrie - DoIT, Colleen Oshiki; Jennifer Fidura- JgF Consulting, LLC; JoAnn Rudy, Roger Rudy, Brenda Gardziel, Karen King, Debbie Hamilton, Brian Richard - Friends of Horticultural Therapy (FOHT)

PRESS PRESENT:

None

OPENING: The Regular Meeting of the Community Services Board was convened on December 14, 2023, at 6:35 p.m. in the Powell’s Creek Conference Room, James J. McCoart Government Center, 1 County Complex Court, Prince William, VA.

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APPROVE REQUEST TO PARTICIPATE REMOTELY THROUGH ELECTRONIC COMMUNICATION MEANS

RESOLUTION 23-12R1-01

MOTION: Rath
SECOND: Carr

WHEREAS, the Community Services Board adopted a policy pursuant to § 2.2-3708.2 VA CODE ANN to allow for remote participation by Members of the Board; and

WHEREAS, in accordance with the Board’s policy, Mr. Bradley Marshall notified the Chair that the Member is requesting permission from the Board to electronically participate at the Board’s December 14, 2023, meeting; and

WHEREAS, Mr. Bradley Marshall certified that he is unable to attend the meeting due an identified personal matter that prevents his physical presence; and

WHEREAS, the remote location from which the above member plans to electronically participate is his private vehicle and the remote location will not be open to the public; and

WHEREAS, Mr. Bradley Marshall verified that his participation in any closed session of the meeting shall remain confidential and not be disclosed to any unauthorized persons or entities; and

WHEREAS, pursuant to the Board’s policy, a request for electronic participation from a remote location shall be approved unless participation violates the Board’s policy or any provision of the Virginia Freedom of Information Act; and

NOW, THEREFORE, BE IT RESOLVED that the Community Services Board hereby approves the request to participate in the meeting through electronic communication means in accordance with the Board’s policy and a quorum of the Board was physically assembled at one primary or central location and arrangements were made for the voice of Mr. Bradley Marshall to be heard by all persons via Webex at the primary or central meeting location.

Vote:

Ayes--Baker, Bayer, Bennett, Carr, Garrett, Marshall, O’Leary, Oshiki

Nays--0

Abstained--Marshall

Absent During Vote--0

Absent From Meeting—Sowers

CITIZEN'S TIME

Pat Victorson - NAMI Prince William

Ms. Victorson introduced Samayah M., who is an AmeriCorps member, working as a mental health specialist. Samayah grew up in the City of Manassas Park, is a Manassas Park high school graduate, and recent graduate of UVA. She and another volunteer delivered four Ending the Silence presentations for high school youth at Manassas Park High School. Samayah is also providing services to the low English-proficient population through a small grant provided by DBHDS. Samayah speaks Dari and will be assisting clients who speak Dari and do outreach to Afghan communities. Another focus for Samayah is the newcomer parent support program that NAMI has formed.

STAFF TIME

--Jacqueline Turner- Ms. Turner shared feedback from a parent who was giving thanks for help that their support coordinator gave them during an assessment meeting. The parent wrote that the support coordinator's background and experience helped them know what to bring up so that people would get the full picture of what was happening with their child at that time. They shared that through all of the challenges, the SC was a strong advocate for their child and support to them as parents. They ended the letter saying that the SC is changing lives and to keep up the great work.

PRESENTATION: Friends of Horticultural Therapy

JoAnn Rudy and Brian Richard of Friends of Horticultural Therapy (FOHT) presented the annual update to the CS Board. They shared the Proposed Master Plan that is in coordination with PWC Department of Parks and Recreation (and includes Social Gardens, Personal Gardens, and Physical Gardens), the current MOU with CSB, the new MOU with BOCS and FOHT, and the Work Plan for CY24. Mr. Richard shared that the donations and funds on hand as of November 2023 was \$168,130.19. Directors and officers of FOHT were in attendance and brought crafts to sell and raffled off two craft items, one of which was won by a CS board member.

APPROVAL OF MINUTES

RESOLUTION 23-12R1-02

MOTION: Baker

SECOND: Rath

The Prince William County Community Services Board does hereby approve the minutes of November 16, 2023.

Vote:

Ayes--Baker, Bennett, Garrett, Marshall, Oshiki, Rath

Nays--0

Abstained—Bayer, Carr, O’Leary

Absent During Vote--0

Absent From Meeting--Sowers

ACTION ITEM

Transfer, Budget, and Appropriate a total of \$5,700,000 to the Crisis Receiving Center Capital Project including \$1,700,000 Fiscal Year 2024 Community Services Emergency Services Crisis Receiving Center operating budget; \$200,000 Fiscal Year 2024 State Performance Contract; and \$3,800,000 State Retained Earnings

RESOLUTION 23-12R1-03

MOTION: Bayer

SECOND: Carr

WHEREAS, the Department of Behavioral Health and Developmental Services (DBHDS) and other funding sources provide funding to Prince William County (PWC) Community Services (CS) through the Performance Contract in accordance with Chapter 5 of Title 37.2 of the Code of Virginia (VA. Code §§ 37.2-500 through 512); and

WHEREAS, CS has unencumbered operating budget balances totaling \$5,700,000 available to transfer, budget, and appropriate to the PWC Crisis Receiving Center (CRC) capital project for use towards the capital buildout at Worth Ave, Woodbridge VA; and

WHEREAS, the unencumbered operating budget includes \$1,700,000 Fiscal Year (FY) 2024 CS Emergency Services CRC; \$200,000 from the FY 2024 DBHDS Performance Contract; and \$3,800,000 state retained earnings; and

WHEREAS, there is no general fund local tax support required to transfer, budget, and appropriate these funds; and

WHEREAS, the unencumbered funds will be transferred to the CRC capital project to support the CRC project;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board recommends that the Prince William Board of County Supervisors hereby transfers, budgets, and appropriates a total of \$5,700,000 to the Crisis Receiving Center capital project, including \$1,700,000 Fiscal Year 2024 Community Services Emergency Services Crisis Receiving Center; \$200,000 Fiscal Year 2024 state Performance Contract; and \$3,800,000 state retained earnings.

Vote:

Ayes--Baker, Bayer, Bennett, Carr, Garrett, Marshall, O’Leary, Oshiki, Rath

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--Sowers

DISCUSSION ITEMS

Performance Measures Report – Beth Dugan

Ms. Dugan shared data and graphs of the Behavioral Health Dashboard Measures, Intellectual/Developmental Disability Dashboard Measures, and Licensing Reviews.

Policies and Procedures Records Management and Confidentiality – Beth Dugan

Ms. Dugan presented updates to the Written Records Management Policy which is under Section IV. Records Management and Confidentiality of the Policies and Procedures manual.

Appointment of Committees – By-Laws, Policies and Procedures, Employee of the Quarter

The following members were appointed per below:

By-Laws Committee – Marshall, O’Leary

Policies and Procedures Committee – Rath, Carr

Employee of the Quarter Committee – Garrett, Bayer, Carr

Housing Appointment

Mx. Bayer volunteered to serve on the Housing committee formerly held by Obediah Baker, Jr., who retires from the board effective December 31, 2023.

Legislative Visits

Ms. Bachman introduced Jennifer Fidura who is a consultant working on legislative items. Ms. Fidura spoke on how critical it is for the success of the CRC to be able to administer medication upon doctor’s orders as needed, and efficiently and quickly. Ms. Bachman encouraged the board to share the legislative package with their BOCS appointer and encourage them to talk to the senators and delegates who represent PWC. Ms. Hall will send a delegates list to the CS board.

January VACSB Legislative Conference Board Attendance

Ms. Voneka Bennett and Mr. Bradley Marshall will be attending the VACSB Legislative Conference on January 16 – 17, 2024 in Richmond.

OPEN ITEMS

None

ACTING EXECUTIVE DIRECTOR’S TIME

--Ms. Bachman announced that CS has hired our first Communications and Marketing Coordinator, Princess Clark-Wendel.

--Ms. Bachman shared that the Phoenix Center is back up and running and recently hosted nursing students as part of a partnership with PWC Public Schools. The director of the practical nursing program reached out regarding a partnership with CS to provide rotation for the students. Phoenix Center was the perfect environment having a 5-day program and psychosocial rehabilitation. Students were able to participate and learn and clients love it when the nurses come in. Ms. Bachman expressed how this works with our plan of workforce development and the nursing pipeline and feels the experience no doubt touched these students and aids in growing our future psychiatric nurses.

--Ms. Bachman shared an article with the board where Heather Martinsen and LeNelle Mozell participated and were interviewed by WTOP for our FENTANYL EXPOSED campaign. The campaign is getting wonderful press. Initial data is back from the theater viewings and shows half a million impressions and approximately 347 clicks which indicates the number of people who engaged with our website. This was with the campaign running just for a couple of months. CS is going to extend the campaign.

ACTING DEPUTY DIRECTOR'S TIME

--Ms. Bowman introduced herself and shared that she is very thrilled for Ms. Madron and the agency. Ms. Bowman said she is excited and hopeful for the future.

BOARD MEMBERS' TIME

BRADLEY MARSHALL: Mr. Marshall complimented Ms. Dugan on the data dashboard presentation. Mr. Marshall also complimented the information given in the legislative update and he wished everyone happy holidays.

OBEDIAH BAKER, JR.: Mr. Baker shared that it has been a joyful experience and extended his gratitude. Mr. Baker stated he will miss everyone, good luck, and it has been fun.

DEANNA BAYER: Mx. Bayer wished everyone a happy holiday in whatever holiday is celebrated. Mx. Bayer shared she continues to be impressed with the board members, all the staff, and programs that come in and present. Mx. Bayer stated that she was asked what appointment she would like, and she said she wanted to stay with CS.

DR. WILLIAM CARR: Dr. Carr wished Mr. Baker the best and thanked FOHT for the annual update. Dr. Carr stated he was very impressed with the nursing program and that he had the opportunity to mentor students in his career. He said it is a very worthwhile experience and very good for the students. Dr. Carr hopes it will expand and stated he would be glad to be involved where possible even though he is now retired.

FRANCIS RATH: Mr. Rath thanked everyone “for putting up with him”. He shared that he has learned a lot since being on this board. Mr. Rath wished everyone a happy and safe holiday.

ALTONIA GARRETT: Ms. Garrett thanked FOHT and Beth for their presentations. Ms. Garrett shared that the nursing program is close to her heart as she is a nurse administrator and always says yes to the nursing students. Ms. Garrett wished everyone happy holidays.

VONEKA BENNETT: Ms. Bennett thanked FOHT for their presentation and shared that she enjoys gardening and believes it is very beneficial to mental wellness. Ms. Bennett also thanked Ms. Fontaine, Mr. Goodrich, and Ms. Dugan for their reporting. She also thanked Ms. Bachman and welcomed Ms. Bowman.

JOHN O’LEARY: Mr. O’Leary wished happy holidays to everyone and their families. Mr. O’Leary thanked JoAnn Rudy and FOHT and thanked Mr. Baker for being a great colleague, great board member, and for his unconditional support.

TIMOTHY OSHIKI: Chair Oshiki expressed he was thankful that Pat Victorson was at the meeting and brought Samayah. Chair Oshiki stated that he felt Ms. Bachman and Ms. Bowman are incredibly competent and capable people and he has absolute faith and support. Chair Oshiki wished everyone a fantastic holiday and to please be safe. Chair Oshiki thanked Mr. Baker for his service.

ADJOURNMENT

RESOLUTION 23-12R1-04

MOTION: O’Leary

SECOND: Rath

The Prince William County Community Services Board does hereby agree to adjourn the December 14, 2023, Regular Meeting at 8:41p.m.

Vote:

Ayes--Baker, Bayer, Bennett, Carr, Garrett, Marshall, O’Leary, Oshiki, Rath

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--Sowers
