



**APPLICATION FOR EXPEDITED OUTDOOR SEATING
TEMPORARY ACTIVITY PERMIT**

Fee: \$0.00*

Information to be completed by the applicant			
Applicant Name			
Mailing Address		City/State	Zip Code
Day-Time Phone		E-mail	
Dining Site Address		City/State	Zip Code
Temporary Activity Dates:		Temporary Activity Times:	
Temporary Activity Category and expected number of attendees:			
Type of Activity/Use:			
On-site Managers, names and phone numbers			
Type of Activity/Use:			
Property owner name (if different from applicant):			
Mailing Address		City/State	Zip Code
Day-Time Phone		E-mail	
<p><i>I hereby certify that the information provided in this application is accurate, true and correct to the best of my knowledge and belief. I have read Section 32-210.01 & 32-210.02 of the Prince William County Zoning Ordinance and hereby agree to abide by the provisions of aforesaid section and temporary activity permit. Approval of this application is based solely on the documentation provided with this application. If such information should be proven inaccurate at a later date, then approval will be considered invalid.</i></p> <p>Signature of Applicant:</p> <p>Date:</p>			
STAFF USE ONLY			
GPIN	Zoning District	Acreage	Magisterial District

*Application fee will be considered by the Board of County Supervisors at a June 16 Public Hearing. Until such time the Hearing is held, no fee for this application is payable.

MINIMUM SUBMISSION CHECKLIST

	Completed standard application form (front page of this packet).
	Written narrative of the proposed activity. The written narrative is a description of the proposed outdoor seating arrangement, structures (such as platform, tent, ramp, etc.) traffic control and management, on-site food preparation and/or service, restroom facilities, temporary plumbing and electrical work, trash collection and disposal method, etc.
	Sketch identifying outdoor seating layout, aerial photograph of location depicting area for seating, number of tables/chairs, maximum occupant load pursuant to Phase I reopening.
	If you have off-site parking spaces, a notarized authorization for the property owner where the off-site parking is located is required.

OTHER APPLICABLE REQUIREMENTS

Additional Permits: There may be the need to obtain additional permits consistent with applicable County and State Code requirements

Setbacks: All elements of a temporary activity including all structures, all tie-downs for tents, all products, and all storage devices must be kept at least **20 feet** from all abutting street rights-of-way.

Noise: Each temporary activity use shall comply with the provisions of the noise ordinance set forth in Chapter 14 of the Prince William County Code.

Final Approval: A copy of the final zoning approval for this activity must be kept on site at all times.

Outdoor Cooking: No open flames, cooking or food prep is permitted in Temporary Outdoor Dining Areas

Inspections: The County may conduct occasional inspections of temporary activities while they are in progress, and after temporary activity has ceased, to ensure compliance with all regulations of the Zoning Ordinance.

Term of Permit: This Temporary Outdoor Dining Permit is valid for a period not to exceed 90 days from full execution by the County, unless extended in writing by the County; or 30 days from the date that the restrictions pertaining to restaurant operations contained within Governor Northam’s Executive Orders, as amended, are lifted.

Termination: The County reserves the right to terminate or temporarily suspend this Temporary Outdoor Dining Permit at any time, for any reason, including but not limited to noncompliance with the terms and conditions of the permit, or the use threatens the public health, safety, and welfare, such as storm events, crowds in excess of permitted capacity, construction, and modifications to the Statewide Declaration of Public Health Emergency.

CERTIFICATION FOR PROPERTY OWNER

Section 32-210.02 of the Prince William County Zoning Ordinance requires written approval from the property owner with any application for a Temporary Activity Permit by an applicant other than the property owner.

“I hereby submit that I am legally authorized to execute this application on behalf of the fee-simple owner of this property. I have read this application and it is submitted with my full knowledge and consent. I authorize County staff and representatives to have access to this property for inspection. The information contained in this application is accurate and correct to the best of my knowledge.”

Name of Individual or Legal Entity

Signed by Name (printed): _____ It's (title):

Signature: _____ Date: