

Date Stamp

ZNR: \_\_\_\_\_  
 Staff: \_\_\_\_\_  
 Due Date: \_\_\_\_\_

## Application for Zoning Verification

**Fee\*: \$** \_\_\_\_\_

Make checks payable to PWC  
 (\*in accordance with current [Fee Schedule](#))

<b>Applicant Information</b>	Name		Title	
	Mailing Address		City/State	Zip Code
	Email		Phone	
	Check one:    Property Owner		Authorized Agent    Other: _____	
<b>Property Information</b>	Address		City/State	Zip Code
	GPIN (Grid Parcel Identification Number)			
<b>Verification Type</b>	Check one:    Zoning Compliance Letter		DMV Sign Off	DEQ Sign Off
	Family Land Subdivision		Other: _____	

### MINIMUM SUBMISSION CHECKLIST

**Completed standard application form.** If the verification request is for more than one parcel, submit a separate application and fee for each parcel.

**A request letter signed by the applicant** clearly stating the information to be verified. If you would like a copy of the zoning verification letter emailed to a second party, please provide the name and email address of the second party.

**Processing fee** in accordance with the current [fee schedule](#).

**NOTE:** This office can not verify or provide any information related to building code violations, construction of the existing or future buildings on the property, such as, but not limited to building, electrical, plumbing, structural, mechanical and occupancy. To obtain verification of such permits, contact Building Development Services at 703-792-4040.

This office can not verify whether the property which is subject to this verification meets the current zoning ordinance provisions or the development standards of the Design and Construction Standards Manual (DCSM), including off-street parking requirements.

This office can not verify any violation related to site development, or validity of any bond and escrow associated with the site development permit.

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_