



**Prince William County
Office of Housing and
Community Development**

15941 Donald Curtis Drive, Suite 112

Woodbridge, VA 22191

PHONE: 703-792-7530

FAX: 703-792-4978

www.pwcgov.org/housing

SCHOOL ATTENDANCE VERIFICATION

Student Name: _____ Birth Date: _____

Name of School: _____

Address of School: _____

School Phone #: _____ School Fax #: _____

I am the parent/guardian of the above named student and hereby give my permission to the above named school to release the following information regarding my child to the Prince William County (PWC) Office of Housing and Community Development (OHCD). Please complete the bottom portion of this form and return the form directly to the PWC OHCD.

Parent Signature _____ Date _____

Print Parent Name _____ Parent Phone # _____

Attention: Housing Program Specialist _____

The information below will be held in strict confidence as is required under the provision of the Virginia Privacy Protection Act, and will be used only to determine the eligibility of the family for Housing Assistance.

Date student Originally Registered: _____ Date registered for Current Year: _____

Current School Year: _____ Student's Age: _____ Student's Grade: _____

Student's address: _____

Name of Mother(step): _____ Phone #: _____

Mother's(step) Address: _____

Name of Father(step): _____ Phone #: _____

Father's(step) Address: _____

Emergency Contact: _____ Phone #: _____

The student lives with: Father Mother Step-Father Step-Mother Guardian Other _____

I certify that I have the proper authority from the school to verify this information and that the information provided is true and complete to the best of my knowledge.

Signature _____ Date _____

Printed Name _____ Title _____ Telephone # _____

WARNING: SECTION 1001 OF THE TITLE 18 OF THE UNITED STATES CODE MAKE IT A CRIMINAL OFFENSE TO MAKE A WILLFULLY FALSE STATEMENT OR MISREPRESENTATION TO ANY DEPARTMENT OR AGENCY OF THE UNITED STATES AS TO ANY MATTER WITHIN ITS JURISDICTION.