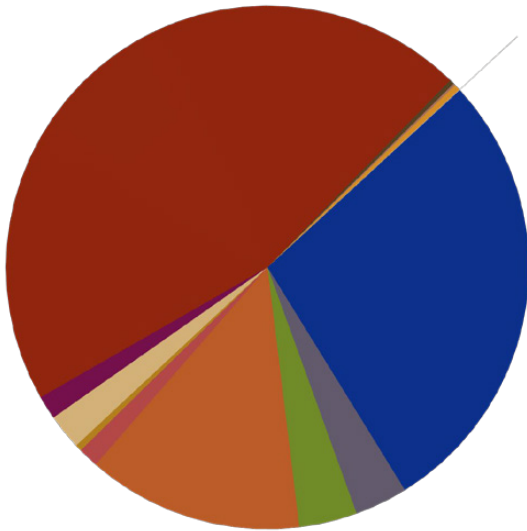


Magistrates

Mission Statement

The mission of the Magistrates' Office is to provide accessible, independent, and unbiased judicial services and accomplish statutory responsibilities to Prince William County, the Cities of Manassas and Manassas Park, and the Towns of Dumfries, Haymarket, Occoquan, and Quantico on a 24-hour per day, 365 days per year basis.



Public Safety Expenditure Budget:
\$434,689,650

Expenditure Budget:
\$118,672



0.03% of Public Safety

Programs:

- Local Support: \$118,672

Mandates

The Code of Virginia mandates that there will be as many magistrates as are necessary for the effective administration of justice. Magistrate positions are authorized by the state Committee on District Courts. The County shall also provide all furniture and other equipment necessary for the efficient operation of the office.

State Code: [19.2-34](#) (Number of magistrates), [19.2-48.1](#) (Quarters for magistrates), [16.1-69.33](#) (Committee on District Courts)

Expenditure and Revenue Summary



Expenditure by Program	FY19 Actuals	FY20 Actuals	FY21 Actuals	FY22 Adopted	FY23 Adopted	% Change Budget FY22/ Budget FY23
Local Support	\$110,463	\$116,373	\$117,206	\$113,899	\$118,672	4.19%
Total Expenditures	\$110,463	\$116,373	\$117,206	\$113,899	\$118,672	4.19%

Expenditure by Classification

Salaries & Benefits	\$88,732	\$88,732	\$88,732	\$88,732	\$88,732	0.00%
Contractual Services	\$0	\$0	\$0	\$1,250	\$1,250	0.00%
Internal Services	\$15,353	\$18,230	\$18,230	\$15,353	\$20,126	31.09%
Purchase of Goods & Services	\$3,863	\$6,833	\$8,846	\$7,162	\$7,162	0.00%
Leases & Rentals	\$2,516	\$2,578	\$1,398	\$1,402	\$1,402	0.00%
Total Expenditures	\$110,463	\$116,373	\$117,206	\$113,899	\$118,672	4.19%
Total Designated Funding Sources	\$0	\$0	\$0	\$0	\$0	-
Net General Tax Support	\$110,463	\$116,373	\$117,206	\$113,899	\$118,672	4.19%
Net General Tax Support	100.00%	100.00%	100.00%	100.00%	100.00%	

General Overview

A. Redistribution of Internal Service Fund (ISF) Technology Budget – The County annually allocates all information technology (IT) costs to agencies through an ISF, using the approved cost basis for each technology activity. Technology activities include computer support (hardware replacement, software licenses, and helpdesk customer services), IT security, business systems support (public safety communications, financial systems, human services systems, etc.), geographic information system, web services, capital equipment replacement, messaging, cloud storage, network and infrastructure services, telecommunications, and radio. The cost basis is calculated through a formula derived from the Department of Information Technology's (DoIT) ISF fee schedule.

For FY23, ISF costs have been revised to align and more accurately reflect overall technology activities with current department specific technology services. Costs are adjusted to reflect agency technology usage more accurately, as tracked by DoIT billing systems using the updated methodology. In FY23, the Magistrate technology bill increases by \$4,773. No technology service levels are changed, and there is no impact to the technology services individual agencies currently receive. For additional information on the countywide impact and methodology of redistributing technology charges, please see the Budget Highlights section of this document.

Magistrates

Program Summary

Local Support

Magistrates are independent judicial officers who work directly for the Supreme Court of Virginia, Office of the Executive Secretary. The principal function of the magistrate is to provide an independent, unbiased review of complaints of criminal conduct brought to the office by law enforcement or the general public. Magistrate duties include issuing various types of processes such as arrest warrants, summonses, bonds, search warrants, and medical detention orders. Magistrates also conduct bail hearings in instances in which an individual is arrested on a warrant charging him or her with a criminal offense. Magistrates provide services 24-hours per day, 365 days per year to Prince William County, the Cities of Manassas and Manassas Park, and the Towns of Dumfries, Haymarket, Occoquan, and Quantico.

Key Measures	FY19 Actuals	FY20 Actuals	FY21 Actuals	FY22 Adopted	FY23 Adopted
Cost per criminal process handled (State and local budget)	\$132.37	\$118.53	\$101.78	\$126.79	\$120.57
Total criminal processes administered per Magistrate	\$2,523	\$2,252	\$1,934	\$2,409	\$2,291
Cost per civil process handled (State and local budget)	\$11.74	\$10.42	\$10.33	\$11.16	\$11.68
Total civil processes administered per Magistrate	\$223	\$198	\$186	\$212	\$222

Program Activities & Workload Measures <i>(Dollar amounts expressed in thousands)</i>	FY19 Actuals	FY20 Actuals	FY21 Actuals	FY22 Adopted	FY23 Adopted
Magistrates Services	\$110	\$116	\$117	\$114	\$119
Total criminal processes handled (warrants, bail process, search warrants)	42,889	42,789	34,807	45,785	41,233
Total civil processes handled (emergency protective orders, mental health orders, emergency medical orders)	4,242	3,764	3,345	4,028	3,991
Total hearing without processes issued (denials and referrals to other stakeholders)	933	847	1,102	949	911