



TO: Shana Terry, Chief Procurement Officer

FROM: Maen Abu Hamdan, Procurement Officer

DATE: 1/16/2024

SUBJECT: Cancel Invitation for Bid 700250-24 for Miscellaneous Plumbing Services

In accordance with Prince William County Procurement Regulations §300.16 Cancellation of Solicitation, I recommend canceling the subject solicitation to allow for more supplier participation.

The County received only one bid, while the scope of work and the requesting department FFM, Buildings & Grounds anticipates awarding a Primary and a Secondary vendor. Bidders were polled to determine the reason for lack of participation on this solicitation and the feedback included not receiving notification in the portal and missing the questions deadline.

Thus, it was deemed in the best interest of the County to cancel this solicitation and repost it. A new Solicitation will be issued as soon as possible after reviewing the scope and pricing.

Cancellation of solicitation is is not in the County's best interest.

A handwritten signature in black ink, appearing to be 'Maen Abu Hamdan', written over a horizontal line.

Authorized Signature