



# *Annual Report*

## *Prince William County Sheriff's Office*



# **FY 2020**



*Serving the community since 1731*  
*A Virginia Accredited Agency*

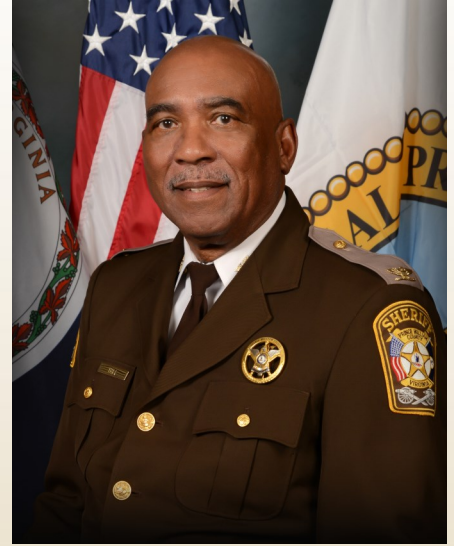
# Prince William County Sheriff's Office

## Sheriff's Message

Dear Citizens,

I am grateful for your continued support and for electing me to serve as your sheriff for another term. Thank you for the incredible opportunity to serve this wonderful community – the citizens of Prince William County, the cities of Manassas and Manassas Park, and the towns of Dumfries, Occoquan, Quantico and Haymarket.

This was a challenging year for the Prince William County Sheriff's Office as the COVID-19 pandemic stormed through the world and impacted our country, communities and local government. My leadership abilities were tested daily to answer questions, implement policy, resolve conflict and assist other agencies. It required me to adapt and overcome obstacles to create a safe office and courthouse environment for the public and employees in accordance with federal, state and local health regulations. Unfortunately, this pandemic has us facing more challenging times ahead, but that will not stop this office from working diligently to provide you with the utmost service you deserve.



With great pride, I present to you the Prince William County Sheriff's Office FY20 Annual Report. This report encompasses an array of events, programs and services this office has been involved in throughout the fiscal year. The Sheriff's Office operates on the highest professional standards of the Virginia Law Enforcement Professional Standards Commission and the National Sheriffs' Code of Ethics. Our primary function is to provide safety and security to the Judges, Judicial Center staff and visitors, provide timely transport of prisoners and patients, serve civil process and continue to develop and enhance collaboration with all our partners.

The Sheriff's Office adheres to the vision and values of our local government while upholding the key values of integrity, respect, public service and professional standing. We are committed to giving back to the community through programs, services and outreach events. Our services and programs include children and adult ID cards, gun locks, citizen fingerprinting for job applications, funeral escorts, VIN etching, Project Lifesaver, Senior Safe, the Gun Safety program at elementary schools and many other programs. In partnership with the Community Services Board, we assist with Crisis Intervention training and mentor students through the Restorative Justice program. In addition, we support Virginia Special Olympics events including Cops and Lobsters, Plane Pull, Polar Plunge, Kickin' Bass Tournament and the Law Enforcement Torch Run. In order to better serve the needs of the community, we collaborated with the courts system to offer virtual court hearings and services.

I am extremely proud and honored to serve alongside the men and women of this office – their hard work and commitment to their job and this community is commendable. This year, we hired 19 civilian and sworn staff and will continue to recruit, train and retain the most qualified personnel for this office. We will also continue to support our local elected leaders and public safety agencies, operate in a cost-effective manner and provide excellent service to our community while upholding our mission statement. Thank you again for your trust. I look forward to the coming year with optimism as I continue to put citizens first.

Best Regards,

A handwritten signature in black ink that reads "Glendell Hill".

Sheriff Glendell Hill



# A Year in Review

## Organizational Chart



### Prince William County Sheriff's Office



Sheriff's Office staff being sworn in as Sheriff Hill starts his fifth term.

Integrity

Respect

Public Service

Professional Standing

# Prince William County Sheriff's Office

## Sheriff's Office History

The Prince William County Sheriff's Office was established in 1731 to provide law enforcement officers and jailers for the county and towns. The sheriff was selected by the county justices of peace and appointed by the royal governor. The sheriff received 1,000 pounds of tobacco as salary per year in addition to other service fees. The 1851 Virginia Constitutional Convention changed the sheriff appointment process to one of an elected official. In 1908, the Board of County Supervisors added county levies, jail management, and court and courthouse security to the sheriff's previous responsibilities.

Over the years, the role of the Sheriff's Office has remained steadfast — to discharge all obligations mandated by federal, state, and local laws, while maintaining professional standards and integrity in public service. In 1970, the Sheriff's Office responsibilities were redefined when the Board of County Supervisors established the Prince William County Police Department which assumed the primary responsibility for law enforcement. Later when the Prince William-Manassas Regional Adult Detention Center opened in 1982, the duties of jailers were disbursed to them. This allowed the Sheriff's Office to concentrate on its current mission to provide security at the Judicial Center, serve court process, deliver timely transports of prisoners and patients, and develop and enhance collaboration with each of its partners. In 1996, the Prince William County Sheriff's Office was the first Virginia Sheriff's Office accredited by the Virginia Law Enforcement Professional Standards Commission (VLEPSC) and has maintained that accreditation ever since.

Though the Sheriff's Office is still responsible for maintaining law and order, the office is also accountable for executing fugitive investigations, post-conviction warrants for local, out-of-county, and out-of-state child support offenders, and conducting fingerprinting for Sex Offender Registry. Other duties include arresting probation violators, performing out-of-state extraditions and providing funeral escorts. In addition to these obligations, the Sheriff's Office is charged with providing strategic prisoner transport to and from criminal justice facilities throughout the state and assisting with transportation for citizens in need of mental health assessments. Additional responsibilities include the processing of concealed weapons applications and the management of unclaimed bodies. The Sheriff's Office is also committed to participating in community outreach events and providing programs to keep our citizens safe.



**Members of the Sheriff's Office Senior Staff (left to right): Lieutenant Tony Sindlinger, Lieutenant Angela Miller, Captain Tony Overstreet, Captain Willie Hardeman (at podium), Captain Heath Stearns and Lieutenant Kellie Crespo.**

# A Year in Review

## Sheriff's Office History

### Sheriffs from 1731 to Present

Robert Jones	1731-1732	J. M. Muschett	1809
Thomas Harrison, Jr.	1733	William Grant	1810
Jeremiah Bronaugh	1734-1735	Thomas T. Page	1812
John Allen	1736-1738	Edmond Brooke	1814-1815
Francis Awbrey	1739-1740	James Deneale	1816-1817
John Diskin	1741	Gerard Alexander	1818-1819
John Grant	1743	Washington S. Washington	1820-1821
John Crumpe	1745	Philip Alexander	1822-1824
Valentine Peyton	1746	Charles Ewell	1825-1826
Benjamin Grayson	1747	Charles Ming (Meng)	1827-1828
Valentine Peyton	1749	John Hooe, Jr.	1829-1830
John Lee Right (Wright)	1751	Jesse Ewell	1831
Jasor Lazarus Taylor	1754	Mich. Cleary	1832-1834
John Frog	1756-1759	Rob Hamilton	1835
Howson Hooe	1760-1762	James Foster	1835-1836
Foushee Tebbs	1762	John Fox	1837-1838
William Tebbs	1764	John Hutchison	1839-1840
Daniel Payne	1764	Lawrence G. Alexander	1841-1842
James Nisbett	1769	Thomas Nelson	1843-1844
John Hooe	1771	Redmon Foster	1845-1846
Lynaugh Helm	1776	James B. T. Thornton	1846
Foushee Tebbs	1777	John Fitzhugh	1851-1852
Henry Peyton	1778	George W. Clifford	1852
Richard Graham	1783	Milton Fitzhugh	1853-1856
Jas. Ewell	1784	Thomas K. Davis	1856-1860
Henry Lee	1786	William Goodwin	1861-1862
John McMillan	1787-1788	Francis J. Cannon	1865-1867
John Tyler	1788	Wm. E. Goodwin	1868-1869
Richard Graham	1789	Col. H. W. Cunningham	1869-1871
Alexander Brown	1790	John H. Butler	1872-1873
Bernard Hooe	1792	William E. Goodwin	1874-1876
Thomas Harrison	1795	George W. Tansill	1877-1893
Henry Washington	1797	J. P. Leachman	1894-1903
Thomas Lee, Sr.	1798	Frank C. Rorabaugh	1904-1911
John Brown	1801	Charles Andrew Barbee	1912-1927
Charles Tyler	1802	John Patterson Kerlin	1928-1951
John Linton	1802	Turner D. Wheeling	1952-1959
Thomas Lee, Sr.	1803	Ralph Gilbert Shumate	1960-1971
William Downman	1804	Carl Allen Rollins, Jr.	1971-1983
Charles Tyler	1804	Wilson Carlin Garrison, Jr.	1984-1995
Charles Ewell	1806	E. Lee Stoffregen, III	1996-2003
William Barnes	1808	Glendell Hill	2004-

Integrity

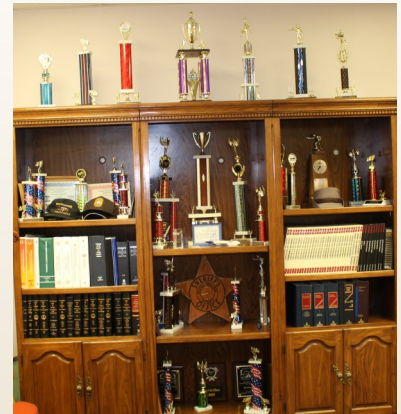
Respect

Public Service

Professional Standing

# Prince William County Sheriff's Office

## Mission Statement



### OUR MISSION

The Prince William County Sheriff's Office, in partnership with elected leaders, staff and citizens, as part of public safety, will provide security at the Judicial Center, serve all court process, provide timely transport for prisoners and patients, and continue to develop and enhance collaboration with all of our partners.

The Sheriff's Office takes great pride in serving the citizens of Prince William County, the cities of Manassas and Manassas Park, and the towns of Dumfries, Occoquan, Quantico and Haymarket. Established in 1731, the Sheriff's Office is the oldest Prince William County Government agency and currently employs a staff of 111, including full and part-time employees.

Our primary responsibility is securing the Judicial Center and serving civil process. The Sheriff's Office holds concurrent law enforcement jurisdiction with local police departments and stands ready to assist the police in their primary duties whenever and wherever needed.

### INTEGRITY

The Prince William County Sheriff's Office is committed to the highest performance and ethical standards, and shall treat all people with fairness, courtesy and compassion.

### RESPECT

The Prince William County Sheriff's Office upholds the principles and values embodied in the Constitution of the United States and the Constitution of the Commonwealth of Virginia.

### PUBLIC SERVICE

The Prince William County Sheriff's Office provides the highest levels of professional, effective and efficient services to the public, and is firmly committed to the principles of community involvement, through problem solving partnerships, state-of-the-art security equipment, law enforcement equipment and techniques.

### PROFESSIONAL STANDING

The Prince William County Sheriff's Office operates with the highest professional standards of the Virginia Law Enforcement Professional Standards Commission (VLEPSC) and the National Sheriffs' Code of Ethics.

***"TOGETHER WE WILL MAKE A DIFFERENCE."***

# A Year in Review

## Recognitions

Integrity

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### NEW HIRES/REHIRES

Michael Baker	Sheriff's Deputy
Gwendolyn Diggs	Sheriff's Deputy
Ricardo Evans	Sheriff's Deputy
Andre Fletcher	Sheriff's Deputy
Lloyd Holland	Sheriff's Deputy
Devon Lee	Sheriff's Deputy
Chad Mahoney	Sheriff's Deputy
Joelle Pascarella	Sheriff's Deputy
Petrina Pettegrue	Sheriff's Deputy
Ricky Savage	Sheriff's Deputy
Angel Semidey Ojeda	Sheriff's Deputy
John Twomey III	Sheriff's Deputy
Cody Whetzel	Sheriff's Deputy
Heather Perkins	Public Safety Telecommunicator
Ruth Rivas	Public Safety Telecommunicator
Carla Darden	Public Safety Technician
Leyda Argote-Estrada	Administrative Technician
Whitney Brown	Administrative Technician
Tien Cotter	Senior Business Services Analyst

### DEPUTY AWARDS

Willie Hardeman	Best of Prince William 2020 Law Enforcement Officer
Nieves "Gladys" Russell	Dale City Civic Association "Deputy of the Year"

### PROMOTION/CAREER DEVELOPMENT STEP

Michael Shepherd	Sergeant
Matthew Jinier	Master Deputy

### RETIREMENT (30 YEARS OF SERVICE)

Christie Wines	Public Safety Telecommunicator
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# Prince William County Sheriff's Office

## Recognitions



Sheriff Glendell Hill presenting a promotion award to Sergeant Michael Shepherd.



Sheriff Glendell Hill presenting a Career Development Step award to Master Deputy Matthew Jinier.



Crisis Intervention Training (CIT) Graduates, Deputy Roosevelt Lundy III (left) and Deputy Michael Baker (right).



Sheriff Glendell Hill presenting a retirement plaque to Public Safety Telecommunicator, Christie Wines.



# A Year in Review

## Oath of Office



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# Prince William County Sheriff's Office

## Deputy of the Year

### DALE CITY CIVIC ASSOCIATION "DEPUTY OF THE YEAR" AWARD



Deputy Nieves "Gladys" Russell was nominated by her supervisor, Sergeant Matthew Todd, for the Dale City Civic Association "Deputy of the Year" award due to the rapport and empathy she demonstrated during an eviction.

On July 31, 2019, Prince William County Sheriff's Office deputies attempted an eviction on a residence on the East end of the county, pursuant to a foreclosure. Information obtained prior to the eviction indicated the female tenant may be resistant to vacating the property due to threats communicated by her to the new homeowners.

Upon arrival, the tenant barricaded the doors and refused to exit the residence. Deputy Russell initiated a dialogue with the tenant, who was praying and tapping the door with an unknown object. Deputy Russell realized the tenant was in a crisis situation and knew the situation had to be dealt with delicately.

Deputy Russell was able to diffuse the tenants volatile emotions and keep the dialogue going between her and the tenant for approximately two hours. An entry team was formed when an unsecured door was detected in the home's basement and entry was made. Upon entering the home, the deputies encountered the tenant at the front door with a large knife in her possession. The entry team challenged the tenant to drop the weapon which she did upon command. The tenant was taken into custody without further incident. The tenants adult son was located asleep in a bedroom within the residence and peacefully vacated the residence without incident.

The tenant was taken into custody pursuant to an Emergency Custody Order (ECO) and evaluated by the Community Services Board. A Temporary Detention Order (TDO) was issued by the Magistrate and Deputy Russell stayed with the tenant until approximately midnight awaiting medical clearance. Throughout the incident, Deputy Russell remained professional and empathetic to the tenants situation during the encounter. The actions of Deputy Russell are clearly commendable. Deputy Russell is a great representative of the Sheriff's Office. Presenting her with the Dale City Civic Association "Deputy of the Year" award was a way of recognizing her for her success and commitment to her job.

# A Year in Review

## Academy Graduates



PWC Academy Class #45 Graduate,  
Deputy Lucas Wheeler.



PWC Academy Class #47 Graduate,  
Deputy Devon Lee with Sheriff Glendell Hill.



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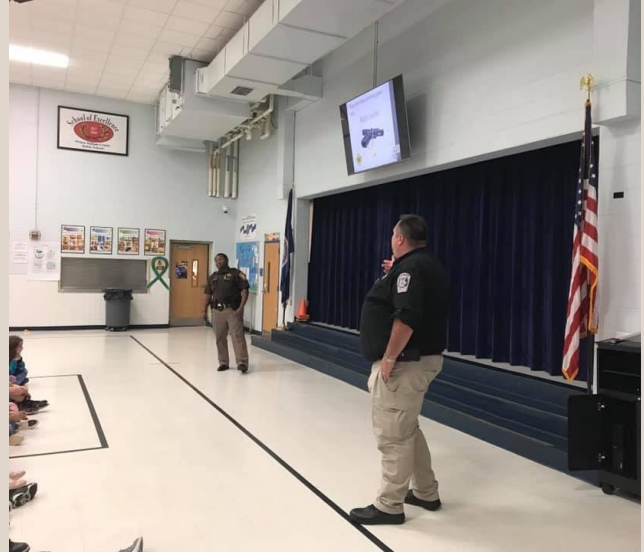
Professional Standing

# Prince William County Sheriff's Office

## Programs

### Gun Safety

In collaboration with the Northern Virginia Cooperative Extension and 4H Club, the Sheriff's Office teaches an interactive learning program on gun safety called "Safe at Home, Safe Alone" to fourth grade students in Prince William County, Manassas and Manassas Park. Repetition is key with children which is why the office focuses on students remembering the basic principle — if you see a gun, don't touch it, tell an adult. The program has been well-received by many and is requested by schools throughout the area.



### SOLD

The Sheriff's Office Leadership and Development (SOLD) program was created in 2019 to examine and foster the links between leadership and personal development. The program was designed and developed to effectively focus on the development of its staff from individual contributors to senior leadership levels. The program focuses on systems dynamics, the role of "self" as an instrument of change, and understanding how to create productive and fulfilling relationships as leaders. The program consists of various topics with a tailored focus on emotional intelligence, team and individual coaching, diversity, change, communication, and various other topics based on observations made throughout the program.



# A Year in Review

## Programs

### Project Lifesaver

Project Lifesaver was established in April 1999 as an initiative of the 43rd Search and Rescue Company of the Chesapeake Sheriff's Office. Project Lifesaver's mission is to use state-of-the-art technology to assist those who care for individuals with Alzheimer's and other related disorders such as Autism, Down Syndrome, Dementia, etc. Each Project Lifesaver participant receives a personalized battery operated radio transmitter. Those transmitters assist caregivers, families and local emergency agencies in locating participants who tend to wander and cannot help themselves. More than five million people in the United States have Alzheimer's and other related disorders. That number is expected to triple by 2050. Well over 50% of those people will wander and become lost. It's a critical emergency when someone with Alzheimer's or other related disorders is lost because they are unaware of their situation. Those individuals do not call out for help and do not respond to people calling for them. Nearly half of them will die, and many may become injured or fall victim to predators if they are not located within 24 hours. Project Lifesaver participants wear a personalized wristband that emits a tracking signal. When a caregiver notifies the local Project Lifesaver agency of a missing participant, the search and rescue team respond to the participant's last known whereabouts and starts searching for the participant using the mobile locator tracking system. Search times have been reduced from hours in a day to minutes. The tracker is a battery operated wrist transmitter that emits an automatic tracking signal every second, 24 hours a day. The signal is tracked on the ground or in the air over several miles. Because each wristband has a unique radio frequency, the Project Lifesaver search team can positively locate and identify the participant who has wandered away from their home or care facility. In FY20, 8 Project Lifesaver clients had wandered out but were safely located and returned to their home or care facility.

**Project Lifesaver clients: 32**

**Senior Safe clients: 12**



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# Prince William County Sheriff's Office

## Programs

### Senior Safe

Senior Safe is a free program designed through the use of a Personal Emergency Response System (PERS) to protect seniors residing in their home. The system allows users to connect with the Sheriff's Office by simply pressing a help button worn as a necklace, pendant or wristband. Seniors can access help anytime, 24 hours a day, 7 days a week. The Senior Safe program helps seniors remain independent and possibly avoid being put in a retirement home by sending them help quickly in the event of an emergency like a fall, medical issue, home intrusion, etc. Deputies install the Help Dialer 700 to the client's existing landline phone jack and programs three emergency contact numbers into the equipment with the last number being the Sheriff's Office number. If the client does not have a landline and only a cell phone, a Bluetooth adapter is then installed to connect them to the Help Dialer 700. In addition, deputies record an emergency message onto the equipment that states the client's name, address and the client's need for emergency help. When the client activates the panic button, the Help Dialer 700 calls the three programmed phone numbers and plays the personalized emergency message. When the courthouse deputy or our dispatch receives the call, the receiver simply presses any button on their phone to open two-way communication through the built in speakerphone from several rooms away. The receiver of the call then takes down all the emergency information and contacts 911.

### RAD

The Rape, Aggression, Defense (R.A.D) program is a fundamental hands-on training that teaches women how to defend themselves in the event of an attack. It combines classroom instruction on awareness, prevention, risk reduction and avoidance with basic hands-on defense tactics. RAD offers a 12-hour basic physical defense program for women taught by certified Sheriff's Office RAD Instructors. A variety of topics are covered, with an emphasis on the "Four Risks of Personal Safety" physical defense techniques. The Sheriff's Office hosts RAD classes throughout the year and registration is open to females ages 12 and older.

### Plane Pull

On September 14, 2019, the Prince William County Sheriff's Office participated in the Dulles Day Plane Pull event for Special Olympics Virginia. Out of more than 100 teams, the 25 person Sheriff's Office team pulled a 82-ton FedEx Airbus A320 for 12 feet in 5.2 seconds which resulted in us winning third place. Our office raised \$4,689.43 for the event which went to Special Olympics Virginia.



# A Year in Review

## Community Events

The Prince William County Sheriff's Office recognizes the importance of community outreach and involvement. Opportunities to interact with citizens of Prince William County allow the Sheriff's Office personnel a chance to better understand and serve the needs of the community.

Community service programs offered by the Sheriff's Office are dedicated to improving the quality of life for Prince William County residents. Community programs are available to all Prince William County residents and are focused on raising awareness of important safety issues. The programs build a strong beneficial partnership between the Sheriff's Office and the community we serve. To learn more about the Sheriff's Office community programs, please visit our website at [www.pwcgov.org/sheriff](http://www.pwcgov.org/sheriff).

In the following pages, you will find some of the FY20 community events the Sheriff's Office administered or participated in Pre-Covid.

### Senior Baskets

Each year, the Prince William County Sheriff's Office works with local community groups to prepare and deliver holiday baskets to seniors within the community. On December 19, 2019, Christmas baskets were delivered to 50 seniors at Woodbridge Senior Center.



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# Prince William County Sheriff's Office

## Community Outreach



Deputy Sheila Johnson (left) at a Community Outreach Event.



Master Deputy Janice Peacemaker (left) and Deputy Petrina Pettegrue (right) at a Child ID Event.



First Sergeant Angelo Meletis (left) and Deputy Gregory Johnson (right) with boxes of food collected from staff for the Annual Food Frenzy Event.



First Sergeant Angelo Meletis (front) and Master Deputy Ilyan Bakalov (back) at a Trunk or Treat Event.



# A Year in Review

## Community Outreach

Integrity

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Professional Standing

### Santa Cop

On December 7, 2019 & December 14, 2019, Prince William County Sheriff's Office staff participated in the annual Santa Cop event hosted by the Battlefield FOP Lodge #43. The Santa Cop event treats 102 children from the East and West ends of the county to a holiday shopping spree. Our deputies, along with many other state and local agencies, escort the children to Walmart and assist them with shopping for items totaling no more than \$175 per child. The children are then driven in office cruisers to a restaurant to have breakfast. During breakfast, volunteers gift wrap the children's presents. After breakfast, the children receive their gift wrapped presents and return home. The annual Santa Cop event is always a wonderful event filled with smiles, laughs and a visit from Santa Claus himself!



### Polar Plunge

On February 8, 2020, the Prince William County Sheriff's Office participated in the annual Polar Plunge event held in Virginia Beach in support of Special Olympics Virginia. This event brought athletes and volunteers together to enjoy a day filled with festivities to promote disability awareness and inclusion.



# Prince William County Sheriff's Office

## Community Outreach

The Prince William County Sheriff's Office takes pride in supporting the community we serve. We have dedicated staff that love giving back to our community. You can find them at many events throughout the year. Below are photos of various events we hosted or participated in during FY20 Pre-Covid.



### Donations Received From Events (July 1, 2019 — June 30, 2020)

9/14/2019	Plane Pull	\$4,689.43
2/8/2020	Polar Plunge	\$11,083.00
<b>Grand Total:</b>		<b>\$15,772.43</b>



# A Year in Review

## Sheriff's Office Staff

Integrity

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# Prince William County Sheriff's Office

## Administration

The Administrative Division provides the support required to carry out the functions that ensure the Sheriff's Office meets the goals and mission of the agency. The Administrative Division is overseen by Captain Heath Stearns and is divided into the following five sections: **Human Resources, Internal Affairs, Records/Payroll, Information Technology** and **Budget/Financial Analysis**. These sections collaborate to ensure the highest quality of service is provided to the community and Sheriff's Office staff.



### Human Resources

Human Resources provides support for staff and assists in the hiring of new sworn and civilian personnel. The Sheriff's Office continually searches for highly skilled men and women to serve the community. In FY20, 19 new employees were hired from the 810 applications received.

### Background Investigations

Investigators are responsible for conducting background research on qualified applicants. In order to be employed at the Sheriff's Office, qualified applicants must go through a comprehensive background investigation which includes the collection and processing of employment documents, credit and records check, an interview, polygraph and a physical exam.

### Training

The Sheriff's Office training staff is responsible for ensuring employees are knowledgeable in every aspect of their job. Some of the training courses include: Annual Firearms Certification, Virginia Criminal Information Network (VCIN), Active Violence Response, Prison Rape Elimination Act (PREA), Project Lifesaver, Basic Courthouse/Civil Process Certification, Advanced Civil Process School, Legal, Cultural Diversity, Cybersecurity, etc.

### Accreditation

The Sheriff's Office is currently on its fifth re-accreditation through the Virginia Law Enforcement Professional Standards Commission (VLEPSC). Being accredited enhances the community's understanding of the agency and its role in the community, along with its goals and objectives. The Sheriff's Office looks forward to its sixth re-accreditation with the on-site assessment visit scheduled for October 2021.

# A Year in Review

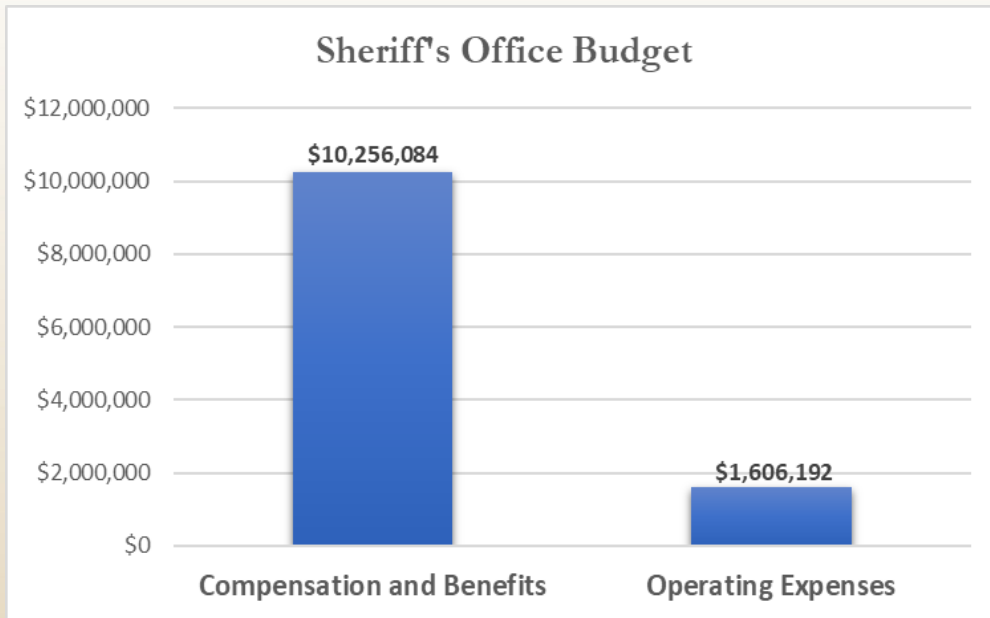
## Budget

Integrity

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FY20 Total Sheriff's Office Expenditure Budget: \$11,862,276.

### Prince William County Budget



FY20 Total General Fund Expenditure Budget: \$631,898,404.

# Prince William County Sheriff's Office

## Court Services

The Court Services Division maintains the safety and security of the courthouse for every court employee and citizen who enters the Judicial Center. In addition, they are responsible for upholding the integrity of the judicial process. The division is overseen by Captain Willie Hardeman and is comprised of three main areas: **Court Security**, **Courthouse Security** and **Vertical Deployment**.

**Court Security:** Maintains security and order in the courtrooms. Additionally, this section provides support services to judges, manages jurors in the courtroom, and other court related tasks and duties as required.

**Courthouse Security:** Screens all individuals entering the courthouse. Deputies have the authority to arrest visitors who violate the law such as those who carry unlawful weapons or illegal drugs, or are under the influence of alcohol or drugs. These deputies often respond to unusual circumstances and situations within and around the courthouse and are often the first responders when someone suffers a medical emergency.

**Vertical Deployment:** Escorts inmates to and from the courtrooms, collects DNA for state forensic labs, and updates sex offender information. They are also responsible for inmate fingerprinting, processing citizens taken into custody from court, and conducting criminal background checks for citizens applying for concealed weapon permits.

Court Services Statistics			
	FY18	FY19	FY20*
Visitors Screened	490,396	524,411	375,751
Docketed Cases	240,432	170,273	189,040
Video Arraignments	7,398	4,852	4,398
Walk-in Arraignments	2,783	3,577	5,856
High Profile Cases	126	40	1
Prisoners Received from ADC	8,416	8,502	6,120
Inmates in Custody	10,906	11,307	7,460
Escorts from Court	420	310	168
Training Hours	936.5	609	2,076

\*Due to COVID-19, county and state restrictions, court services were diverted to video and in-person emergency hearings which contributed to the reduction of court room cases.

# A Year in Review

## Additional Court Statistics

Camera Phones Returned	18,316
Packages Scanned	2,584
Confiscated Items: O/C Spray, Laser Pointers, Handcuff Keys, Razor Blades, Knives, Scissors, Box Cutters, etc.	897



## Juvenile Restorative Justice Program

The Sheriff's Office has mentored and counseled at-risk youth through the Juvenile Restorative Justice Program. The courthouse portion of the program was developed by Captain Willie Hardeman, who continues to facilitate the program with full support from Sheriff Glendell Hill. Captain Hardeman, with the assistance of several deputies, works diligently with at-risk youth to encourage them to make positive decisions in their lives.

The goal of the program is to reach at-risk youth early and provide long-term solutions to the obstacles they face — at their residence, in school and in their respective communities. This is accomplished through the participation of parents or guardians and through the partnership and support of officers of the court, public safety agents and community organizations.

Monthly meetings offer services to help them make positive and healthy life choices; this includes teaching decision making options and alternate ways of handling stressful situations (i.e. bullying, drug usage and social media pitfalls). A tour of the courthouse and lockup facility is mandatory for the program participants. In essence, the program provides them with a 'second chance', and the necessary tools to acknowledge their mistakes and get back on the right path. In addition, participants that successfully complete the program, gain the possibility of receiving delayed prosecution and reduced or dismissed charges.

The Sheriff's Office is proud to have mentored well over 2000 at-risk youths who have committed felony and misdemeanor crimes in Prince William County.

Integrity

Respect

Public Service

Professional Standing

# Prince William County Sheriff's Office

## Operations Division

The Operations Division is dedicated to the safe, efficient and legal service of court documents. Deputies in the Operations Division spend the majority of their time in the community serving civil papers and criminal warrants. The request for these services range from judiciaries, large and small law firms, businesses and individual citizens. Some of the additional services the deputies provide are traffic control and enforcement, disabled motorist assistance and secondary assistance to adjoining agencies within the county for criminal and traffic related matters. The Operations Division is overseen by Captain Tony Overstreet and is comprised of three main units: **Civil Process, Transportation and Warrants.**

**Civil Process:** Handles the timely service of legal documents within Prince William County, the cities of Manassas and Manassas Park, and the towns of Dumfries, Haymarket, Occoquan and Quantico. The civil process support staff are the first point of contact for the public and are responsible for processing new requests. In addition, they offer onsite services for citizens. In FY20, civil process support staff assisted 34,084 individuals and processed 63,269 civil papers.

**Transportation:** Provides prisoner transport to and from criminal justice facilities throughout Virginia. In addition, they assist with transportation for citizens in need of a mental health assessment and placement in mental health facilities.

**Warrants:** Handles all child support and post conviction warrants for local, out-of-county and out-of-state offenders. These warrants include probation violations, violation of court orders and failure to appear in court. The unit also assists out-of-state agencies in the apprehension of fugitives located in Prince William County. In addition, the Warrants unit is responsible for conducting extraditions throughout the United States, and assisting the U.S. Marshal Service Task Force when operating in the county.



**Deputy Thomas Williams getting ready to go out and serve warrants.**



# A Year in Review

## Operations Statistics

	FY18	FY19	FY20
Civil Papers Served	71,694	68,660	63,269
Criminal Warrants Served and Closed	815	777	726
Evictions	3,496	1,949	2,052
Funeral Escorts	333	351	300
Civil and Prisoner Transports	3,990	3,702	2,825
Citizens Fingerprinted	1,579	1,196	677
Number of Customers Served	43,272	43,766	34,084

## Additional FY20 Operations Statistics

Total Number of Warrants	731
Total Number of Extraditions	38
Total Number of Extradition Miles Driven	7,317
Total Number of Adult Prisoner Transports	1,558
Total Number of Juvenile Prisoner Transports	401
Total Number of Civil Transports	866



Deputy Sean Whitmore (left) and Deputy Petrina Pettegrue (right).

Integrity

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Public Service

Professional Standing

# Prince William County Sheriff's Office

## VSI Scholarships

On May 21, 2020, Prince William County Sheriff, Glendell Hill, awarded \$1,000 scholarships to three local students. The scholarships are provided by the Virginia Sheriffs' Institute (VSI) to assist students in their educational endeavors. The VSI scholarship program was established to afford an opportunity for young people across Virginia to pursue an education in the criminal justice field and is limited to students attending Virginia colleges and universities. The scholarship program is funded, in part, through the support of local citizens and businesses who become associate members of the Virginia Sheriffs' Institute.

### **THE VIRGINIA SHERIFFS' INSTITUTE SCHOLARSHIP AWARD RECIPIENTS:**

James K. Bocompani, Brentsville High School (2018) – Radford University  
Abigail A. Houchin, Battlefield High School (2019) – Virginia Commonwealth University  
Chloe F. Martin, Colgan High School (2020) – Radford University



Sheriff Glendell Hill with Chloe Martin (middle) and Abigail Houchin (right).



Sheriff Glendell Hill speaking to Chloe Martin (right) and Abigail Houchin (left).



Sheriff Glendell Hill with Chloe (middle) and her mother (right).



Sheriff Glendell Hill with Abigail (right) and her mother (middle).

# A Year in Review

## Demographics

Overview	
<b>Area Population:</b>	
Prince William County (including towns)	470,335
Manassas City	41,085
Manassas Park	17,478
<b>Total Population</b>	<b>528,898</b>
<b>Land Area Square Miles (including Manassas City and Manassas Park)</b>	<b>348.81</b>

Employees (Volunteer & Permanent)	
Sworn	95
Civilian	16
Auxiliary Deputy	2
<b>Total</b>	<b>113</b>

Revenue	
County	\$8,195,078
State & Local	\$3,667,198
<b>Total</b>	<b>\$11,862,276</b>



Integrity

Respect

Public Service

Professional Standing

# Prince William County Sheriff's Office

## Sheriff's Office Staff

INFORMATION	
<b>GENERAL DISTRICT COURT - Second Floor</b>	<b>DISPUTE RESOLUTION - 9309 Center St.</b>
Courtrooms	
Civil - Files, Unlawful Detainer - Room 220	
Criminal - Misdemeanors/Preliminary Hearings - Room 230	
Traffic - Room 230	
Traffic/Misdemeanor Fines more than one year past due	
Located on Lower Level, General District Court Archives	
<b>ATM - Lower Level</b>	
<b>LAW LIBRARY - Lower Level</b>	
<b>SHERIFF'S ADMINISTRATIVE OFFICES</b>	
First Floor, Outside Entrance in Left Wing	
<b>CAFETERIA &amp; VENDING</b>	Lower Level
Victim Witness Assistance - relocated to 9401 Grant Ave.	
	<b>CIRCUIT COURT - Third Floor</b>
	Adoptions - Room 314
	Courtrooms - Third Floor Foyer
	Child - Room 314
	Criminal - Room 310
	Criminal Fines / Payments - Room 310
	Deed Recording - Room 300
	Divorce - Room 314
	Judgment-Room 300
	Jury - Jury Assembly Room
	Jury Assembly Room
	Marriage Licenses, Notary, Trade Names - Room 305
	Name Change - Room 314
	Probate/Estate Administration - Room 312
	Public Service Center - Room 305
	Research/Copy - Room 305
	<b>JUVENILE &amp; DOMESTIC RELATIONS COURT</b>
	- First Floor
	<b>COMMONWEALTHS ATTORNEY - Second Floor</b>
	Room 200
<b>INFORMATION DESKS LOCATED ON SECOND AND THIRD FLOORS</b>	



# A Year in Review

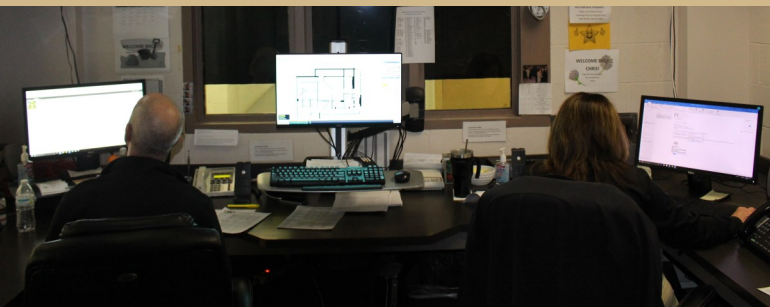
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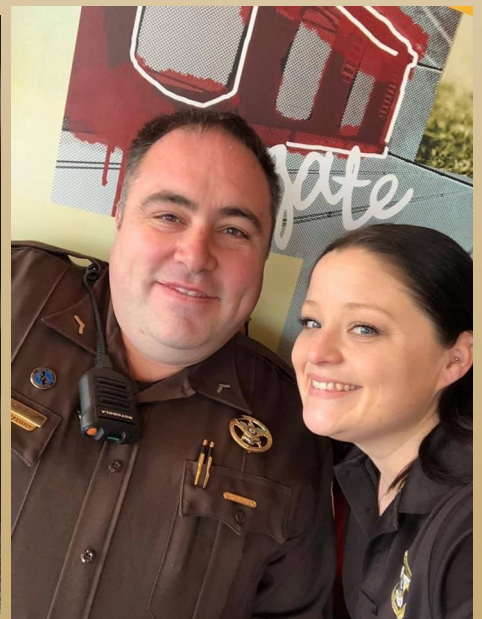
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# A Year in Review

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