



Chinaka A. Barbour  
Warren Beeton  
Tiziana Bottino  
Dr Joseph P Boutte  
Christopher Carroll  
J. Randall Freed, Chair  
Martin Jeter  
Elizabeth H. Ward, Vice Chair

**Meeting  
Minutes  
Dec 11, 2023  
6:30 P.M.**

**UTILITIES REPRESENTATIVE**

Christine Hoeffner  
Gilbert Jaramillo  
Scott McGeary  
Perrin Palistrant  
Don Pannell  
Brendon Shaw

Cedar Run Conference Room  
McCoart Building  
1 County Complex Court  
Prince William, VA 22192

**Present:** Commissioners Chinaka Barbour, Warren Beeton, Tiziana Bottino, Dr Joseph Boutte, Christopher Carroll, J. Randall Freed, Martin Jeter,

Non-voting Commissioners –Christine Hoeffner, Gilbert Jaramillo, Scott McGeary, Don Pannell

Giulia Manno – Director Office of Sustainability

**Absent:** Commissioner Elizabeth Ward

Non-voting Commissioners Perrin Palistrant, Brendon Shaw

**Roll Call:** Quorum Present

- Approved edits to bylaws and remote participation policy [VOTING RECORD: Motion T Bottino; Second W Beeton; Ayes-by acclamation; Nays- None]
- Approve remote participation for C Carroll and S McGeary. [VOTING RECORD: Motion M Jeter; Second J Boutte; Ayes-by acclamation; Nays- None]

**Citizen’s Time:** None

**Old Business**

- Approved Minutes of October 24 meeting. [VOTING RECORD: Motion T Bottino; Second J Boutte; Ayes-by acclamation; Nays- None]

- A recap was done on the resolution that created the Sustainability Commission along with their mission and reporting requirements. Clarity on the guidelines regarding continuation of the commission was discussed.
- C Carroll to be appointed to the Planning Commission beginning in January.
- G Manno provided a budget update. Existing CIP funds will be utilized to implement one project from a solar feasibility study that is ongoing, to conduct a feasibility study for electrification of county buildings and to transition some streetlights to LED. Items that were submitted for FY25 budget consideration included CIP funds for implementation of recommendations found in the electrification study, funds for implementing recommendations from an ongoing electric vehicle study, and funds to develop a greenhouse gas inventory for county government operations. FY25 general fund request included two positions: Sustainability Communications and Outreach Manager and Environmental Analyst.

### **New Business**

- G Manno gave an update on recent CESMP implementation activities. This includes beginning hiring process for new Climate and Energy Program Manager, and collaborating regionally on potential grant opportunities. Also meeting with FFM to move forward the first round of CIP projects.
- R Freed discussed the identified three areas the Sustainability Commission should engage in key county decision-making processes affecting climate mitigation/ climate resilience goals. Commissioners provided input on these areas to include improvements/adaptive management of CESMP, comprehensive plan amendment process and ongoing decision making.
- C Barbour gave an update on the Joint Environmental Taskforce meeting. Review of the annual report of what has been completed so far and areas of focus. Updated on upcoming changes to the JET regarding members.
- Commission discussed keeping 4<sup>th</sup> Thursday of the month for meetings. Commission Clerk will check if November 18<sup>th</sup> and December 16<sup>th</sup> are available to meet.

### **Commissioner's Time**

- J Boutte informed about the Communities of Excellence and inquired if there is an interest

in Northern VA.

- T Bottino was invited to groundbreaking of net-zero Occoquan elementary and would like updates on solar on schools. Will be moving in May and Supervisor Angry will need to appoint new commissioner.

**The Meeting Adjourned at 8:55 PM**