

**Prince William Public Libraries  
Library Policies**

**Non-Resident Fee**

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**Non-Resident Fee**

A non-resident may register for a library card upon payment of an annual fee. This fee entitles a non-resident to register for a card, which expires one year from date of issuance. Non-resident cards must be purchased in person and non-resident borrowers must present identification with proof of address. Paid non-resident cards confer all regular borrowing privileges.

A non-resident fee is calculated each fiscal year on a per household cost basis according to the following formula:

*The Library budget is divided by the population and the total then multiplied by the average household size of Prince William County. The annual Library Certified Financial Statement and the PWC Standard Data Set are used for the figures.*

This formula assures that non-residents pay for library service the equivalent of the taxes paid for library support by the average household in Prince William County.

The non-resident fee for FY24 (July 1, 2023 to June 30, 2024) is \$113.00.

Approved by the Library Board of Trustees May 25, 2023